



मंडल कार्यालय, पोस्ट बाक्स नं.106, जीवन् प्रकाश 489, मॉडल टाउन, कर्नाल-132001
Divisional Office, P.O. Box No. 106, "Jeevan Prakash", 489, Model Town, Karnal-132001

Divisional Office, "Jeevan Prakash, 489, Model Town, Karnal-132001
Phone no 0184-2209711, 0184-229712, 0184-2209715, 0184-2209740

NOTICE FOR EMPANELMENT

Applications are invited from reputed Suppliers/Manufacturers/Contractors/Printers/Service Providers for empanelment for following categories.

| S.No. | Category |
|-------|--|
| 1. | Repair & Maintenance of Civil work/Electrical work/IT cabling/Petty works |
| 2. | Hiring of Security Guards, Electricians |
| 3. | e_waste Management |
| 4. | CA Firms for Returns filing, Rectifications and other Income tax related services |
| 5. | Courier Services |
| 6. | Dry Cleaning of chairs, Sofa, Curtains etc |
| 7. | Hiring of pest control services |
| 8. | Installations & Service of Venitian blinds , curtains , drapers etc |
| 9. | Purchase of cleaning /housekeeping items |
| 10. | Scrap Dealers (Paper/Steel etc.) |
| 11. | Purchase & Repairs of STEEL/WOODEN Racks , Almirahs & cabinets |
| 12. | Repair of Chairs, Tables,Cupboards etc. |
| 13. | Supply/Repair & Maintenance of EPBAX/telephones/ & telephone cabling |
| 14. | AMC of Water Cooler/AQUA Guards |
| 15. | SITC/CAMC of Fire extinguishers |
| 16. | SITC/CAMC of CCTV Camera |
| 17. | SITC/CAMS Cash Counting & fake Detection machines |
| 18. | Suppliers/manufacturer for office Furniture & Fixture {Preferably within Karnal Division office Jurisdiction}. |
| 19. | Supply of IT Consumable items like cartridges, printer heads, Ribbons, CD etc |
| 20. | Supply of office/Table Stationery such as Pens, flat/Cobra files, folders etc. |
| 21. | Supply of Pre-Printed / Blank Continuous Stationery including multi-colour Policy Bonds. |
| 22. | Supply of printed Forms/books/leaflets/registers etc |
| 23. | Supply/printing of various craft envelopes , pads & Policy Dockets etc. |
| 24. | Transport Services for supply of stationery packets/cartoons in various stations/branches under Karnal Division |
| 25. | Sales promotion Event Management (Hoarding, Display Gates, Canopies & events) |
| 26. | Making of Glow Sign Board with /without Vinyl matched components. System specific thickness and tube lights. |
| 27. | Printing of Banners, Standees and other Printing Jobs with/without vinyl sheets |
| 28. | Promotional Wall Painting Jobs |
| 29. | Running of Publicity Van for field advertisements under Karnal Division jurisdiction |
| 30. | Supply of Competition Prizes i.e Mementoes, Trophies, Stationary items, Bags, Briefcase, Strolly Bags, Crockery items/Kitchen Items, Home& Kitchen Electric appliances, Woollen Clothes, Hosiery Clothes, Blankets, Bed Sheets, Quilt, Towels, Steel Utensils, Printed Diaries, Calendars and other Gift Items |

The interested firms are required to apply latest by 29.03.2024 up-to 5.30 PM. Separate application forms {Annexure-1 or 11} are required to fill up for each category. The application forms with the terms & conditions may be down loaded from our web-site www.licindia.com {Link-Tenders} or the same can be obtained from the office of **Manager {OS},Manager {Estate}, Manager {Sales} LIC of India, Divisional Office, "Jeevan Prakash", 489, Model Town, Karnal-132001**. Application for empanelment duly completed should be submitted **in the name of Chairman Stores Committee at the same address** in a closed envelope super scribed as "**Application for empanelment of suppliers/vendors, Category Sr. no.....**" along-with non refundable application fee of Rs. 118/- (Rs. 100 + Rs. 18/- GST) in the form of demand draft in favour of Life Insurance Corporation of India payable at Karnal. The existing firms/suppliers who are already on our panel are required to apply for fresh empanelment. Firms/suppliers who have been removed from panel for any reason or black-listed by any office of the corporation need not apply. Corporation reserves the right to accept or reject any/all applications with out assigning any reason thereof.

Date: -

Sr. Divisional Manager