

## PROFORMA

### Application for office space of Second Floor Surya Nagar LIC Building, Bhubaneswar

SL.NO.	Description	
01	NAME OF THE APPLICANT	
02	ADDRESS	
03	NAME OF THE AUTHORISED PERSON WITH CONTACT NO. E mail id :	
04	Details of Company/Partnership Firm a)Details of Business b)Copies of Trade Licence* c)Memorandum and article of Association.	
05	Floor area required	
06	Rent offered per sq.ft.(Excluding Taxes/levies) <b>Base Price Rs.80.00 per sq.ft.</b> <b>Amount in Rs.in figures and words</b>	
07	Electrical Load required	
08	Other requirements/Relevant information if any. Can be provided as annexure to this proforma	

Note: Name and Designation of the Authorised person to negotiate and other details as per Annexure-1 to this proforma.

Senior Divisional Manager, LIC of India, Bhubaneswar Divisional Office reserves the right to amend, modify, cancel the bid at his discretion.

Place

Date

Full Signature with contact No.