



LIFE INSURANCE CORPORATION OF INDIA

Central Office, OS Dept
“Yogakshema”
4th floor, West Wing
Jeevan Bima Marg, Nariman Point
Mumbai - 400 021
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E-TENDER FOR SUPPLY OF BAGS FOR SDM CONFERENCE

TENDER NO: LIC/OS/ CONFERENCE/2024/26-03/2024

Life Insurance Corporation of India, Mumbai (hereinafter referred to as “Corporation”) having its Head Office at Yogakshema, Nariman Point , Mumbai- 400021 proposes to invite E-tenders for Supply of office bags for Sr.DM Conference from Original Equipment manufacturer (OEM) /OEM authorised dealers situated in India for Supply of 200 bags for Conference under two Bid and Reverse Auction

Secretary (OS)



LIFE INSURANCE CORPORATION OF INDIA, CENTRAL OFFICE OS DEPT,
YOGAKSHEMA, 4TH FLOOR, WEST WING, JEEVAN BIMA MARG, NARIMAN
POINT, MUMBAI 400021

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NOTICE INVITING E-TENDER (NIT)	
Life Insurance Corporation of India invites e-bids through website http://www.tenderwizard.com/LIC from Original Equipment manufacturer (OEM) /OEM authorised dealers situated in India for supply of bags for SDM Conference The Schedule of the Tender given below:	
Bid Document No.	LIC/OS/ CONFERENCE/2024/26-03/2024
Name of work	E – Tender for SUPPLY OF BAGS FOR SDM CONFERENCE.
Earnest Money Deposit	Rs. 20,000/- in form of Demand Draft/ Pay Order drawn in favour of “LIC of India” payable at Mumbai to be submitted in a separate envelope super scribed E-TENDER FOR “SUPPLY OF BAGS FOR SDM CONFERENCE - EMD”.
Period during which DD towards EMD as per Tender shall be submitted.	Upto 8th April 2024 upto 2.30 pm to be submitted to The Secretary OS, LIFE INSURANCE CORPORATION OF INDIA, Central Office, OS Dept, 4th floor, West Wing, “Yogakshema”, Jeevan Bima Marg, Nariman Point Mumbai – 400 021. If the Bidder fails to submit the original D.D. for EMD within date & time as specified, the Bid Document will be declared non -Bonafide and shall not be opened irrespective of fact that scanned copy of the DD might have been uploaded in e-Portal.
Online Bid submission closing date & time	8th April 2024 upto 02.30 pm
Time , Date and Place of Opening of Online Technical Bid	Time - 3.00 pm onwards Date - 8th April 2023 Place : Central office, Conference Hall, 4 th floor, West Wing, Yogakshema, Nariman Point, Mumbai- 400 021



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Time , Date and Place of Opening of Online Financial Bid & Reverse Auction	Will be intimated later on after finalizing Technical Bid Place : Central office, Conference Hall, 4 th floor, West Wing, Yogakshema, Nariman Point, Mumbai- 400 021
Contact E-mail	co_os@licindia.com
Note: Any addendum/corrigendum/ date extension in respect of above tender shall be issued on website: http://www.tenderwizard.com/LIC only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Detail tender notice and Bid documents for downloading are also available in this website.	
Secretary (OS)	

The tender document can be downloaded from website www.tenderwizard.com/LIC. Corrigendum(s)/ Amendment(s), if any, would appear only on the website and will not be published in any other media.

The tenders received after the last date and time as mentioned above shall be rejected.

LIC of India reserves the right to call for missing/additional requirements or otherwise from the applicant at the time of analysis of the tenders received in response to this notice.

LIC of India does not bind itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the tender without assigning any reason whatsoever.

Secretary (OS)



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SPECIFICATION AND TECHNICAL BID

ANNEXURE - B

Product Details	
Style code/Number of Bags	88G (3) 09 005 / AMT AIRCONIC SP55 FTL15.6 O.BK
Pattern	HARD LUGGAGE
Locking mechanism	FIXED 3 DIGIT COMBI LOCK WITH TSA LOCK
Number of wheels	8 WHEELS (DOUBLE WHEELS)
Water resistant	WATER REPELLENT ZIPPER
Closure	ZIP CLOSURE
Number of pockets	2 POCKET
Other body features	LIGHT - WEIGHT, USB PORT, LAPTOP AND TABLET FRONT COMPARTMENT, AIRLINE COMPLIANT
Body type, material	PP MATERIAL
Capacity	34 LTR
Color	ONYX BLACK
Weight	2.04
External Width	55 cm
External Height	40 cm
External Depth	23 cm
Domestic Warranty	3 Year
International Warranty	3 Year
Packaging	1 bag in 1 carton
Delivery	125 bags at Hotel Trident, Nariman Point, Mumbai and 75 bags at LIC, Yogakshema, OS Deptt, 4 th floor, west wing, J.B. marg on 5 th May 2024

BASIC TECHNICAL ELIGIBILITY CRITERIA FOR PARTICIPANTS

- 1) Original Equipment Manufacturer OR Authorised dealer of OEM (Authorisation letter from OEM on OEM's letterhead to be uploaded).
- 2) Three years experience in same business and Turnover of Rs 5 lakhs in the FY 2021-22 and 2022-23 (CA certificate/Profit & Loss A/c to be enclosed)
- 3) Necessary document/Certificate to be uploaded



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INSTRUCTIONS FOR BIDDERS

Life Insurance Corporation of India, Mumbai (hereinafter referred to as "Corporation ") having its head office at Yogakshema, Nariman Point, Mumbai- 400021 invites E -tenders for Supply of bags for SDM Conference.

The tender document can be downloaded from website www.tenderwizard.com/LIC. Corrigendum(s)/ Amendment(s), if any, would appear only on the website and will not be published in any other media.

1. The tender shall be submitted in two parts i.e. Part - I (Technical Bid - Annexure A & B) and Part - II (Financial Bid - Annexure C). The mode of submission of tender will be: - online only on the www.tenderwizard.com/LIC website. .
2. Bidder has to submit the Tender Online/ as under

Online Submission

Technical Bid : Annexure "A & B" with other documents :The Bidder shall fill and sign Technical Bid (Annexure A & B). Bidder shall upload all these documents alongwith scanned copy of the Demand Draft/ Pay Order of the EMD on the above said website. Financial Bid shall not be uploaded with Technical Bid.

Financial Bid: Annexure "C" The figures shall be quoted in the Financial Bid Template. No other document, conditions shall be uploaded along with documents of FINANCIAL BID. The bid should be strictly in the format as given in Annexure B. **No other document, conditions shall be uploaded along with documents of FINANCIAL BID.**

- a) All Pages from Terms, Conditions and instructions for Bidders Corrigendum/Amendments (if any) duly signed by the authorized Signatory of the Bidder.
- b) Original Physical Demand Draft/Pay order of Rs 20000 (Rs. Twenty Thousand only) in favour of "Life Insurance Corporation of India" payable at Mumbai towards EMD OR MSE certificate claiming exemption from EMD.



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3. If the Bidder fails to submit Original DD/Pay Order on or before the specified date and time, the Bid Document will be declared non-bonafide and shall not be opened irrespective of fact that scanned copy of the DD/Pay Order might have been uploaded in e-Portal, even if the delay is due to extraneous factor.
4. Those intending tenderer not registered on the website i.e. www.tenderwizard.com/LIC mentioned above with M/s Antares Systems Limited are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website ie, www.tenderwizard.com. The intending tenderer must have class-III digital signature to submit the tender.
5. Possession of Digital Signature Certificate (DSC) and registration of the Bidders on the portal i.e. <http://www.tenderwizard.com/LIC> is a prerequisite for e- Tendering. For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned Helpdesk details.

Office Address:

Antares Systems “Honganasu”,
#137/3, Bangalore Mysore Road,
Opp. KMS Coach Builders,
Kengeri, Bangalore - 560 060”.

Help Desk Contact Details:

Vendor Support Desk Numbers: 8045982100, 8045811365
Mobile: Senthil: 9731467274, Lokesh HR 9686115304
Raghu Prashanth: 9686115323
E-mail: senthil@etenderwizard.com , Lokesh.hr@etenderwizard.com
raghuprashanth@etenderwizard.com

6. The Secretary (OS) reserves the right to not open Financial Bid of any / all the Bidders at his/her sole discretion without assigning any reason whatsoever.
7. The last date time of online submission of e-tender is 8th April 2024 up to 2.30 p.m. and EMD is 8th April 2024 upto 2.30 pm. The tender (**Technical Bid**) will be opened on 8th April 2024, 3.00 p.m. onwards. The venue of opening of Technical Bid will be as given above. i.e. Yogakshema, West Wing, 4th Floor, Jeevan Bima Marg, Nariman Point, Mumbai- 400021”. The Tender documents received after 2.30 pm on 8th April 2024 will not be entertained and shall be rejected forthwith. Decision of the Competent Authority in this regard will be final, conclusive and binding on the bidders and the Corporation takes no responsibility for any delay whatsoever for submission of tender on or after due date and time given here above.
8. The bid shall be valid for the period of one month from the date of opening of Technical Bid.



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9. EMD of Rs. 20,000/- (Rs. Twenty thousand only) in form of Demand Draft/ Pay Order drawn in favour of “LIC of India” payable at Mumbai to be submitted along with the tender. EMD of unsuccessful vendors will be refunded within one month from the date of finalization of tender. In case of successful vendor, the EMD shall be refunded within one month of completion of the tender process. Kindly note that EMD will not fetch any interest.
10. Those Technical bids which are found to be in order i.e. satisfying all the stipulated conditions for supply of bags for SDM conference shall be short-listed and Financial Bids of only such short-listed bidders will be opened.
11. Any Bidder submitting the tender shall be deemed to have read and understood the terms and conditions, scope of the work, etc and quote accordingly.
12. LIC of India reserves the right to call for any missing/additional requirements or otherwise from the applicant at the time of analysis of the tenders received in response to this notice.
13. Any conditional offer / tender shall not be considered.
14. Any modification in the tender after opening date shall not be considered.
15. The Tenderers should read and understand all the terms and conditions of the Tender before applying as the submission of the tender shall be deemed to signify the acceptance of the terms and conditions of this tender and forming a part and parcel of it.
16. The Bidder/Tenderer should have a **minimum experience of Three years** in the field of supply of bags
17. The Bidder/Tenderer should have a **valid PAN Number** issued by Income Tax Authority. Submit photo-copy of PAN Card.
18. The Tenderer/Bidder **should be registered with Goods & Service Tax Authority** and should have a valid GST Number issued by Statutory Authority and should be ready to issue GST Compliant Bills/Invoices for release of payment. Submit self attested photo-copy of GST Registration with GST number.
19. The Bidder/Tenderer should have minimum average annual turn-over of Rs. 5 lakhs and should have earned profit during the last two financial years i.e. 2021-22 and 2022-23. Attach CA Certificate / Profit & Loss A/c.



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TERMS AND CONDITIONS OF THE TENDER

ANNEXURE-A

1. Please note that your offer should be kept open for minimum 30 days from the due date.
2. Please note the description, **BRAND/SPECIFICATION** of Stores carefully and your offer should be in accordance with the same. **The tenderer should send a sample for approval along with the tender.**
3. Delivery of bags as specified must be made on 05.05.2024 , 125 bags at Trident, Nariman Point, Mumbai and 75 bags at LIC of India, Yogakshema, 4th floor, west wing, Mumbai 400021 free of charge .
4. Offers subject to conditions, 'like subject to prior sale', 'subject to availability of stores' or with similar conditional offer, will be liable for rejection on technical grounds. Please note that any conditional offer will be termed as technical disqualification.
5. MSME vendors are eligible for availing themselves of the benefit of Public Procurement Policy on submission of required documents.
6. No alterations either in quantity or quality of the items indented or in the period of execution or enhancement in rate of articles shall be allowed, unless previously ratified by the Corporation in writing.
7. Successful Bidders will have to supply additional 10% to 15% of the quantity at the same rate of contract.
8. If after the supply is delivered, it is discovered that the materials supplied do not conform to the specifications, such supply may be rejected at the suppliers cost who will have to supply the materials exactly according to specifications and in the event of non-compliance with this condition, the Corporation shall be at liberty to take such action as it may decide to be warranted, in addition to reimbursing the Corporation of such additional cost as may be incurred by it in replenishing it with supplies from other sources. Further, in that event Corporation reserves the right to blacklist the supplier.
9. In case of failure to deliver the goods on or before the specified dates/s, the Corporation shall be at liberty to purchase the goods or such part thereof as it may decided, from any other supplier and the supplier at default shall be liable to make good any loss or damage that the Corporation may suffer due to such purchases as shall be called upon to pay to the Corporation, liquidated damages as provided under Clause 10, herein under. In addition, the Corporation also reserves the right to blacklist the Vendor for not executing the allotted job and for causing damage to the image and goodwill of the Corporation & charge penalty of 10% of total order value.
10. If the Supplier fails to comply with the provisions of Clause regarding the delivery on or before the specified date or within such extended time as the Corporation may grant at its discretion or in case the Supplier fails to comply with the provisions of any other Clause, it shall pay to the Corporation, liquidated damages at the rate of ½% of the outstanding order value for every week or part thereof of delay (subject to a maximum of 7½ % of the total order value). Such sum will be construed as and taken as liquidated damages and not as penalty, and the Corporation shall be at liberty to deduct such sums from any monies due to the Vendors/Suppliers under these presents or may otherwise recover the same separately.
11. The Corporation also reserves the right to blacklist the printer / supplier in case of failure to undertake the job, after placing the order at the quoted rate.



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12. No advance payment will be made till the order is fully executed in one single lot as specified
13. Successful bidder will have to submit security deposit or Bank Guarantee of a Scheduled Bank in lieu of security deposit equivalent to an amount to the extent of 5% of total order value within 15 days from the date of placing order. The Bank Guarantee must be of a Scheduled Bank and should be valid for **Two** years from the date of Contract. The Bank Guarantee will be released after settlement of the final bill upon conclusion of the contract.
14. Any dispute arising out of or relating to this tender shall be deemed to have arisen at the headquarters of the Corporation's Office placing the order and shall be subject to adjudication by a Court in that City.
15. Stores rejected after the receipt will have to be taken by the suppliers at their risk and cost.
16. The Corporation reserves the right to reject any offer in part or full without assigning any reason. In the event of our accepting a part of any item of your offer, quoted rate for the full quantity shall be considered as valid unless specifically stated to the contrary in your offer.

Any tender not in compliance with the above terms and conditions and the specifications sheet will be liable to be rejected



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FINANCIAL BID ANNEXURE C

Cost per bag (inclusive of GST, Transport, Delivery, Packaging and any other charges)

Reverse Auction Qualification/Rule: H1-Highest price bid Elimination