



**SOUTHERN ZONAL OFFICE**  
**C.C. Dept., 11<sup>th</sup> Floor, LIC Building,**  
**153 Anna Salai, Chennai 2.**  
Tel. 044-28616039

**APPLICATION FOR ADDITION TO THE  
PANEL OF VENDORS FOR SUPPLYING AND  
FIXING OF ALL TYPES OF WRAP UP/SIGN  
BOARDS/GLOW SIGN BOARDS/LED  
SINGAGE BOARDS IN VARIOUS LOCATIONS  
OF LIC SOUTHERN ZONE**

**LAST DATE & TIME FOR RECEIPT OF DOCUMENTS: 19.07.2024 AT 3.00 PM**

**DATE & TIME OF OPENING OF DOCUMENTS : 19.07.2024 AT 3.30 PM**

## **NOTICE FOR ADDITIONAL EMPANELMENT**

L.I.C. of India, Southern Zonal Office, C.C Dept. Chennai invites applications from the Manufacturers of all types of Sign/Glow sign/LED Signage boards for addition to the panel of suppliers for a period of one year for supplying and fixing all types of Sign/Glow Sign /LED Signage boards/Outdoor LED Display Units in the premises of LIC in Southern Zone. The application for Empanelment is attached.

The selection of agencies would be done on the basis of technical competence possessed to supply the items, as listed in Annexure II.

Application Forms may be downloaded from our web site **www.licindia.in** by clicking “Application for addition to the panel of vendors for supplying and fixing of all types of Sign/Glow Signs/LED Signage boards/Outdoor LED Display Units for various locations of LIC, Southern Zone” under the link ‘Tenders’.

The filled in Applications are to be submitted on or before 19.07.2024 by 3.00 p.m. The documents will be opened on the same day, i.e. 19.07.2024 at 3.30 p.m. In case, any holiday is declared by the Government on 19.07.2024, the Applications will be received/opened on the next working day at the same time.

LIC of India reserves the right to accept or reject any or all applications in full / part without assigning any reason whatsoever.

Place : CHENNAI

**REGIONAL MANAGER (C.C)**

Date :

**APPLICATION FOR  
ADDITION TO THE PANEL OF VENDORS FOR SUPPLYING  
AND FIXING OF ALL TYPES OF SIGN BOARDS/GLOW  
SIGNS/LED SIGNAGE BOARDS / OUTDOOR LED DISPLAY  
UNITS TO OFFICES UNDER LIC, SOUTHERN ZONE**

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## APPLICATION SCHEDULE

Name of Application	Addition to the panel of suppliers for supplying and fixing of signages and all types of Sign/Glow Signs/LED Signage Boards/Outdoor LED Display Units.
Last date of submission	<b>19.07.2024 at 3.00 pm</b>
Opening of Technical Bids	<b>19.07.2024 at 3.30 pm</b>
Eligibility of bidders and for empanelment.	Minimum Two Years of experience in the field of manufacturing and supplying Glow Sign Boards/LED boards (any type) as on 31.03.2024 and should have an Minimum Average Turnover of Rs.20 lakhs during the past Three financial years.
Application Processing fee	<b>Rs.500/- Non refundable.</b>
Submission of Application	The application along with relevant copies should be placed in a sealed envelope super scribed as “ <i>Application for addition to the panel of vendors for supplying Sign Boards/Glow Sign/LED Signage Boards</i> ” and addressed to <b>The Regional Manager (CC), 11th Floor, C.C.Dept, LIC of India, Zonal Office, Annasalai, Chennai – 2 .</b> <b>Unsealed covers will not be considered.</b>

**ANNEXURE - I**

**ELIGIBILITY CONDITIONS**

The eligibility conditions to participate in the Empanelment is as follows:

1. The applicant should be in business for at least 3 years as on 31.03.2024.
2. The applicant should have **at least Three Years of experience** in the field of manufacture and supply of Sign/Glow Sign/LED Boards/LED Display Units to Government Departments/Public Sector Units (PSU)/Reputed Commercial Establishments.
3. The applicant must have an average turnover of Rs.20 lakhs during the last Three Financial Years.(2021-22, 2022-23 & 2023-24)
4. The applicant should have an office/factory in Chennai.
5. The applicant should possess valid GST Number.
6. The applicant should have Income Tax PAN.
7. The Applications from Individuals / Firms / Organizations (including its partners / Shareholders / Directors) who have been blacklisted / Prosecuted by any department / Statutory bodies in any state or by any Court of law shall not be entertained. An undertaking to this effect should be signed by the authorized signatory and attached.
8. The applicant should not have been black listed by any PSU/any State Government or Government of India.

The applicant should attach copies in proof of the above eligibility conditions, copies of work orders, list of clients with contact details, photos of sign boards fixed etc.

In addition to the above eligibility criteria, the applicant should follow all instructions and satisfy all other terms and conditions of the Application which is stipulated in this Application.

**The applicants not fulfilling the above conditions or not attaching proof for the above are liable to be rejected.**

## INSTRUCTIONS TO THE APPLICANT & TERMS AND CONDITIONS

(The Bidder/applicant must go through the complete Application document including Terms and Conditions and understand their responsibilities and obligations there under. Seal and Signature of Company's authorized person has to be affixed on all pages)

1. The term 'Applicant' mentioned in the Application document shall mean the Company/Firm/Proprietor submitting the Application and the term 'Corporation' / 'LIC' shall mean Life Insurance Corporation of India.
2. Before submitting the Application, the applicants are required to examine carefully the Application Documents, and satisfy themselves about the Terms & Conditions.
3. The Applicant shall submit the documentary proof for qualifying requirements in the same order as mentioned in the Application Document. Irrelevant documents or documents which are not required in the Application should not be submitted.
4. The Corporation has the right to reject any Application without assigning any reason whatsoever or select any Applicant who meets the requirement in full as per LIC's specification. In such circumstances, the Corporation shall reserve the right to re-issue the Application, if required while the Applicant shall not have a right to object to such re-issue. Further Corporation reserves the right to issue any corrigendum in respect of the above Application.
5. The Corporation reserves the right to extend the validity period of the Application to a date as may be convenient to it.
6. The Corporation reserves the right to seek clarification/additional documents, if required from the Applicants.
7. Each Applicant shall submit only one Application either by himself or as a partner in joint venture or as a member of consortium. If an Applicant or if any of the partners in a joint venture or any one of the members of the consortium participate in more than one bid, **all their bids are liable to be rejected.**

8. All the information as required in the Application document should be filled up in the relevant portion and no column should be left unfilled. An incomplete Application document will be summarily rejected.
9. **The envelope containing the Application** must have all the essential documents including necessary proof of satisfying all the criteria and Demand Draft/Bankers' Cheque / Pay Order for Rs. 500/ as processing fees, failing which the empanelment application will be deemed as non-responsive and shall be disqualified for processing. The list of documents to be attached with Application is mentioned in Annexure IV (**Checklist for documents**). The Applicant must attach all the documents as per Annexure IV failing which their Application is liable to be rejected.
10. The Application in sealed envelopes should be marked as **“Addition to the panel of vendors for supplying Sign/Glow Signs/LED Signage Boards”** and addressed to **The Regional Manager (CC), 11th Floor, Corporate Communications Department, LIC of India, Zonal Office, Anna Salai, Chennai 600002** . LIC of India shall not be responsible, if the Applications are delivered elsewhere or are not delivered on time due to postal or any other delays.
11. All overwriting/corrections should be duly signed and sealed by the Applicant.
12. Canvassing or offer of an advantage or any other inducement by any person with a view to influence acceptance of a bid **will result in the rejection of same**.
13. Any bid received by LIC of India after the deadline for submission of bids, as stipulated above, **shall not be considered**.
14. Applicant signing the Application must clearly specify whether he is signing as Sole Proprietor, Partner, under Power of Attorney or as Director/ Manager/Secretary etc., as the case may be.
15. LIC of India may at its discretion, amend/modify the Application and/or extend the deadline for submission of Applications at any time prior to the last date for submission of Applications. LIC of India may, for any reason, whether at its own Initiative or as a consequence of response to a clarification requested by a prospective Applicant, modify the Application documents by corrigendum and information thereof will be uploaded on LIC's website [www.licindia.in](http://www.licindia.in) and shall be binding on all concerned.

16. LIC of India reserves the right to accept or reject any or all the Applications without giving any notice or assigning any reason and shall not be bound to accept the lowest Application. The decision of LIC of India in this regard shall be final and binding on all.
17. The Application document shall be opened on 19.07.2024 at 3.30 pm at 11<sup>th</sup> Floor, LIC of India, Zonal office, Chennai in the presence of Applicants (or their authorized representative(s)) who wish to be present.
18. The Application Opening Committee of LIC OF INDIA shall open only the Applications which are properly sealed. Unsealed or improperly sealed Applications are liable to be rejected. **Conditional bids will also be summarily rejected.**
19. Incomplete, conditional Applications and fax / e-mail / telegraphic Applications are liable to be rejected.
20. In order to satisfy itself about the credentials of the Applicant, LIC of India may depute its Officer (s) or authorized representative to visit the factory/office of the Applicant for inspection. Besides, LIC of India may also arrange for verification of any document/ testimonial submitted by Applicant in support & compliance of technical criteria as laid down in the Application document. It will be mandatory for the Applicant to extend full cooperation to LIC of India so that necessary verification is completed without any delay. In case the Applicant fails to cooperate or where after verification it is revealed that Applicant does not meet with the criteria as laid down in the Application Document, then his application would be considered as nonresponsive and their **financial bids submitted for the works advertised along with this Empanelment Notice will not be processed further.**
21. The Bids of those Applicants, where LIC of India after its Scrutiny/Inspection/Investigation/Verification is satisfied with regard to compliance of technical criteria as laid down in the Application Document, will be declared as found responsive and will be considered for addition to the panel of vendors for supply of sign/glow sign boards/LED boards for a period of about one year.
22. **The Applicant should affix authorized person's Signature with seal on all pages of the Application as a token of acceptance of the Application procedure, terms and conditions.**



23. The Applicant should enclose a Demand Draft/Bankers' Pay Order for Rs.500/- (Non refundable) payable at Chennai favouring "L.I.C. of India" towards processing fee which is non refundable.
24. LIC does not bind itself to accept any Application and reserves the right to reject any Application without assigning any reason whatsoever. LIC also reserves the right to cancel the empanelment process without assigning any reason. The decision of LIC in this regard shall be final, conclusive and binding on the Applicants.
25. No order or billing payment on any other sister concern/associate company will be released by the Corporation. Outsourcing/subcontracting of the work will not be permitted.
26. Any dispute arising out of this contract including any clarification as to the intent or interpretation of any of the provisions of these terms and conditions, the same shall be first referred to/sought from the Zonal Manager, LIC of India, Zonal office, Chennai whose decision in the matters shall be final and binding on the Applicant/Contractor. Any other matter relevant to but not covered in the contract shall also be decided by making reference to the Regional Manager (CC), LIC of India, Zonal office, Chennai whose decision will be final and binding on the Applicant.
27. The Applicant shall comply with the instructions provided by LIC of India, Zonal Office, Chennai from time to time relating to the supply, quantity, fixing etc.
28. The Applicant shall abide by the rules, guidelines, policies and procedures applicable to LIC at all times during the supply period and the regulations issued by the various Government Authorities under whose jurisdiction this agreement will fall, from time to time.
29. If at any stage, it is revealed that documents/certificates/testimonials submitted by the Applicant are forged or have been manipulated, the empanelment letter issued to the Applicant **shall be cancelled** and the Applicant shall be liable for action as appropriate under the relevant laws.
30. LIC of India, Zonal office, Chennai shall accept no liability explicit or implicit or any financial loss suffered by the Applicant at the time of production, transport, fixing of boards etc.

31. The Applicant should comply with Government rules, laws in force, safety provisions, workman insurance etc. and also ensure safety to the public, occupants of the premises during execution of the work. The damages/loss to the public property or LIC property while erection of boards should be the responsibility of the Applicants. The execution of fixing should be done in a professional manner engaging experienced workers causing minimal or no inconvenience to the occupants/visitors to the building.
32. Any dispute arising out of or relating to this Application shall be deemed to have arisen at the Zonal headquarters of the Corporation's Office placing the order i.e. Chennai and shall be subject to adjudication by a Court in that City.
33. All payments to the Applicant shall be made by National Electronic Fund Transfer (NEFT) after deduction of all statutory dues as per the provisions of extant tax rules as amended from time to time and a certificate to this effect shall be provided to the agency.
34. The applications will be processed based on the copy of documents attached with the application. If required, LIC may call for further documents in support of vendor experience, turnover, etc. LIC may also depute their officials to visit applicant's office, factory or the location where sign boards have been previously installed by them. LIC will keep the selected vendors informed about the empanelment. The empanelment may be valid for a period of about one year. Empanelled vendors will receive enquiries from LIC for supply and fixing of glow sign /LED Signage boards for submitting their sealed quotations. Empanelled vendors, not responding to LIC enquiries, for quotations on more than three consecutive occasions, may be removed from the panel of suppliers.
35. The Applicants have to submit an integrity pact along with the Application (format Attached as Annexure III).

**ANNEXURE I**

**Declaration regarding Non-blacklisting of Company**

(To be submitted on Applicant's letter head)

I \_\_\_\_\_ Son/Daughter of \_\_\_\_\_  
Authorised Signatory and holding position as  
\_\_\_\_\_ of \_\_\_\_\_

do hereby declare that our Agency/firm/company is not black listed and no enquiries/cases are pending against us by Govt. of India / Govt. of Tamil Nadu or any State Governments /Government Bodies, since inception of the firm/company. Our Agency/firm/company has not discontinued any of the contracts of LIC of India all over India before the supply period or any office of LIC of India has terminated the contract before the expiry date, due to deficiency in products/ service.

I further undertake that if the above declaration proves to be wrong /incorrect or misleading our Application/contract stands to be cancelled / terminated.

Place :

Date :

Seal and Signature of Authorized person

## ANNEXURE II

### INFORMATION OF FIRM/ENTERPRISE (Please add additional sheets wherever required)

1	Name of the Firm	
2	Status of Firm (Individual/Sole Proprietor/ Partnership/Pvt. Ltd/ Public Ltd Etc.,) Mention Name of Proprietor, Partners, Chairman and MD and all Directors.	
3	Local Chennai address, Mobile Number & E-mail	
4	If the head office is other than in (3) above, give the address /Phone Number and Website Address of the same	
5	Contact Name number of the Person with Designation who will be attending to LIC Matters	
6	Name of the contact person and his contact Phone No. with Designation.	
7	Date of Establishment / Incorporation	
8	GST Registration No.	
9	Income Tax PAN	
10	ESI/EPF/Labour License Details (As Applicable)	
10	Number of clients as at 31.03.2024	
11	Turn Over for last three financial years (Must attach copy of Audited final accounts and IT returns for last three consecutive years. If the Financials of 2023-24 is not ready, then details of 2020-21 may be submitted)	a) 2023-24 – b) 2022-23 – c) 2021-22 -
12	<b>Income Tax Return for last three Financial Years.</b> ( If the IT returns of 2023-24 is not ready, then details of 2020-21 may be submitted)	a) 2023-24 – b) 2022-23 – c) 2021-22 -
14	Details of large supply made to Government / PSU's/Private Entities during the last three years.	
15	Details of highest value order of Glow Sign/LED Board executed by you during the past three years – Give details 1. Value of Total Order. 2. Name of the ordered organization. 3. Total Size of the board in Sq. Ft. (Attach Photo)	



भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

16	Whether blacklisted by any Central Government / State Government /PSU/LIC Officers	
17	Names and Addresses of your Most Valuable Clients along with their contact numbers	

**Note: Please type this form or fill it legible in Ink. If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number and attach it to the form.**

**DECLARATION**

1. I/We request **Life Insurance Corporation of India, CC Department, Southern Zonal Office, Chennai** to consider inclusion of my/ our name in the list of approved **Firms for supply of Wrap up/Glow Signs/LED/Signage Boards and other OOH Boards**. I / We agree to give full satisfaction to the Corporation in event of your empaneling us.
2. I / We have read the instructions and I / We understand that the information furnished now is found false at a later date, any contract made between ourselves and the LIC, on the basis of the information given by me/ us can be treated as invalid at the sole discretion of the LIC and I/We will be solely responsible for the consequences.
3. I /We agree that the decision of the LIC in selection of empanelment of firms will be final and binding on me / us.
4. All the information furnished by me hereunder is correct to the best of my / our knowledge and belief.
5. I/ We agree that I/We have no objection if inspection of my / our premises / workshop / shop etc. is done by the Officials of the LIC.

Date at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ **2024**.

Signature :

Name :

**Designation :**

**Seal of the Firm /Shop/ Company:**

### ANNEXURE III

#### PRE CONTRACT INTEGRITY PACT

##### **General:**

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of .....2024 between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its Zonal Office at LIC Building, 153 Anna Salai, Chennai 600 002. (hereinafter called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part.

And

M/s ..... represented by Shri..... ( hereinafter called the "BIDDER /SELLER" which expression shall mean and include , unless the context otherwise requires, his successors and permitted assigns) of the Second part. WHEREAS the BUYER proposes to procure Sign/Glow Sign/LED Signage Boards and the BIDDER/Seller is willing to offer/has offered the stores and WHEREAS the BIDDER is a private company/public company/ Government undertaking /partnership /registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE, To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:- Enabling the BUYER to obtain the desired said stores/equipment/item at a competition price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures. The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

#### **1. Commitments of the BUYER**

- 1.1** The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.
- 1.2** The BUYER will, during the pre-contract stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

- 1.3** All the officials of the BUYER will report to the appropriate "CVO" any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 2.** In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

### **Commitments of BIDDERS**

- 3.** The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-
  - 3.1** The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
  - 3.2** The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.
  - 3.3** BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
  - 3.4** The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
  - 3.5** The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is

committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

- 3.6** The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.7** The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.8** The BIDDER/Contractor will not commit any offence under the relevant India penal code (IPC) /Provision of corruption (PC) act . Further improperly , for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.9** The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.10** The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.11** If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in section 6 of the Companies Act 1956.
- 3.12** The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.

#### **4. Previous Transgression**

- 4.1** The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.
- 4.2** The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.



## 5. Sanctions for Violations:

**5.1** Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- (ii) The Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iv) To recover all sums already paid by the BUYER, with interest thereon at 2% above the prevailing Prime Lending Rate of State Bank of India. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- (v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- (vi) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- (vii) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.
- (viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- (ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
- (x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

**5.2** The BUYER will be entitled to take all or any of the actions mentioned at para 6.1(i) to (x) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

**5.3** The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and convulsive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.



**6. Fall Clause:**

**6.1** The BIDDER undertakes that it has not supplied/is not supplying similar product/systems/items or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar product/systems or sub systems/items was supplied by the BIDDER to any other Ministry/Department of the Government of India or PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

**7. Independent Monitors:**

**7.1** The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission. Name address of the Monitor(s):

\* .....

\* .....

**7.2** The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

**7.3** The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder /Contractor as confidential.

**7.4** Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

**7.5** As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the Authority designated \*\* by the BUYER.

**7.6** The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

**7.7** The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

**7.8** The Monitor will submit a written report to the designated authority\*\* of BUYER /Secretary in the Department/ within 8 to 10 weeks from the date of reference



or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

**8. Facilitation of Investigation:**

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination/inspection.

**9. Law and Place of Jurisdiction:**

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

**10. Other Legal Actions:**

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

**11 Validity:**

**11.1** The validity of this Integrity Pact shall be from date of its signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

**11.2** Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

**12.** The parties hereby sign this Integrity Pact at.....on.....

BUYER  
Name of the Officer:  
Designation: Regional Manager (CC)  
Deptt./MINISTRY/PSU : **LIC of India,**  
**Zonal Office, CHENNAI 2.**

BIDDER

Witness  
Signature, Name and Address.

1.....

1.....

2.....

2.....

## Annexure IV

### Self attested copies of documents to be enclosed along with the Technical Bids:

1	Self attested copy of Registration/Incorporation certificate if any and Proof of office/factory in Chennai.
2	Proof in support of Three years experience in the business (Pl. attach self attested copies of work orders).
3	DD/Pay Order for Rs.500 favouring LIC of India .
4	PAN Copy – self attested
5	Copy of Registration GST – self attested
6	Self attested copy of Income tax returns for the last 3 financial years. If 2023-24 IT returns not filed, bidders can attach previous three years IT returns i.e. (2020-21, 2021-22 and 2022-23).
7	Copy of Audited Final Accounts for the last three financial years - self attested. If 2023-24 accounts not finalized bidders can attach previous three years audited accounts i.e. (2020-21, 2021-22 and 2022-23)
8	Copy of purchase orders for supply of Glow Sign/LED Boards/Signages supplied to Govt./PSU's./others – Self attested.
9	Declaration confirming non-blacklisting and no pending cases/enquires by the Govt. of India / Govt. of Tamil Nadu or any other Government Bodies as per Annexure I.
10	Information of Firm /Enterprise as per Annexure II
11	Tender document with Signature of Company's authorized person in all page including pre contract integrity pact, as per Annexure III