

**LIFE INSURANCE CORPORATION OF INDIA**  
DIVISIONAL OFFICE, P.B. NO. 69, PRABHAT NAGAR, MEERUT-250001  
TEL (OFF) 0121-2671032, 2672147, MOB-9411059442, 9412409283

[MAIL sales.meerut@licindia.com](mailto:sales.meerut@licindia.com)

**NOTICE FOR EMPANELMENT OF FIRMS FOR SALES RELATED PRINTING WORK  
ELIGIBILITY CRITERIA & OTHER CONDITIONS**

1. The firm/company should have at least three years Printing related work experience and also at least three years standing with a minimum turnover of Rs Twenty Lakh during the last three years.
2. The firm/company must have a PAN/TIN and GST Registration. Please give the details of PAN/TIN/GST Registration details on attached format.
3. The duration of the empanelment will be for a period of 2 years from the date of empanelment that may be discontinued at any time without giving any reason by the Corporation.
4. The duration of empanelment may be extended for one more year if required after expiry of the term.
5. The eligibility conditions and application form (Annexure A) can be obtained from Manager (Sales), LIC of India, Divisional Office, Meerut (U.P.) or can be downloaded from our website [www.licindia.in](http://www.licindia.in) (link tenders).
6. In case of Authorized and approved vendor/ dealer, copy of valid authorized dealership certificate must be enclosed.
7. The Firm based outside Meerut, must have their office and work shop in Meerut also. Otherwise the firm will not be empaneled.
8. The empanelment would be subject to satisfaction of the Inspection Committee, which shall visit the Office & Work shop of the vendor to check the credentials and to evaluate the capacity of the applicant to execute the assigned job.
9. Existing empaneled vendors are also required to apply for fresh empanelment.
10. Completed application form and other documents should be submitted in a closed envelope mentioning "Registration of firm for Sales related printing Work" to Manager (Sales), Sales Department, Divisional Office, Prabhat Nagar, Meerut. Last date of receiving the application form duly completed is **30.08.2024 up to 5.30 p.m.**
11. Incomplete application will be rejected without assigning any reason, thereon.
12. The Corporation reserves the right to cancel the empanelment without assigning any reason at any time.
13. The Corporation reserves the right to remove/ black list any supplier/vendor/firm/company from the list of empaneled agencies for any deviation from the agreed terms and conditions at any point of time, if any activity is observed which is detrimental to the interest of the Corporation.
14. The firm should be ready to deliver all items at LIC of India, Divisional Office, Prabhat Nagar, Meerut.
15. Please submit your application with an application fee of Rs 100.00 (Rs One hundred Only) +GST in A/C Code 11113500.
16. No advance payment will be made for any order.
17. Mere submission of application for empanelment doesn't confer the right of empanelment.
18. Life Insurance Corporation of India reserves its right to reject, accept or cancel the process of empanelment without assigning any reason thereof for which Life Insurance Corporation of India shall neither be liable nor obligatory to inform the applicant the guards of any such action. It will be mutually agreed between the Corporation and the vendor/firm/company that any dispute arising out of this acceptance shall be referred to for "Arbitration" to the Sr. Divisional Manager, LIC of India, Divisional Office, Meerut, of the Corporation and his decision shall be binding on the supplier/vendor/firm/company. The supplier/vendor/firm/company shall not raise any question of competence of the Sr. Divisional Manager to act as sole arbitrator.
19. The competent authority reserves the right to modify any condition in case it is required due to some changes in system & procedure of the Corporation and Govt. Laws

Sr. Divisional Manager