



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

OS Department, Divisional Office,

2nd floor, 'Jeevan Prakash', Gadkari Chowk,

Old Agra Road, Nashik-422002.

Tel:(0253)2570829, e-mai id: os.nashik@licindia.com

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

LIMITED TENDER DOCUMENT FOR

CAMC of CCTVs Installed at Various Offices of Life Insurance Corporation of India under Nashik Divisional Office

Last Date of Submission: 21.10.2024 upto 04.30 PM



OS Department, Divisional Office,

2nd floor, 'Jeevan Prakash', Gadkari Chowk,

Old Agra Road, Nashik-422002.

Tel:(0253)2570829, e-mai id: os.nashik@licindia.com

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

**Limited Tender for CAMC of CCTVs Installed at Various Offices of
Life Insurance Corporation of India under Nashik Divisional Office**

NOTICE

Life Insurance Corporation of India, Nashik Divisional Office, intends to invite Sealed Tenders in a closed envelope under **TWO BID SYSTEM** for CAMC (Comprehensive Annual Maintenance Contract) of CCTVs Installed at various Offices under Nashik Divisional Office from **Empanelled Vendors of Nashik Divisional Office**. Tender Document containing terms and conditions are available at our web site www.licindia.in/Bottom-Links/Tenders. The last date of submission of Tenders is **21.10.2024 up to 04.30 PM**. For further details, please log on to www.licindia.in/Bottom-Links/Tenders.

Senior Divisional Manager, LIC of India, Nashik Divisional Office, reserves the right to accept or reject any or all Offers / Tenders in Full / Part without assigning any reason whatsoever.


Sr. Divisional Manager


30/09/24

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

Limited Tender for CAMC of CCTVs Installed at Various Offices of Life Insurance Corporation of India under Nashik Divisional Office

The details of various Annexure are as under:

Sr. No.	Description	Page From-To	No of Pages	Remarks
1	Notice	2 to 2	1	
2	Index	3 to 3	1	
3	Salient features of the tender	4 to 5	2	
4	Instructions to Bidders	6 to 8	3	
5	Eligibility criteria for Technical Bid	9 to 9	1	
6	Scope of Work & General Terms And Conditions	10 to 16	7	
7	Technical Bid	17 to 18	2	Annexure-A
8	Financial Bid	19 to 20	3	Annexure-B
9	Affidavit	21 to 21	1	Annexure-C
10	Letter of Authorization	22 to 22	1	Annexure-D
11	NEFT Mandate	23 to 23	1	Annexure-E
12	Checklist	24 to 24	1	

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

**LIMITED Tender for CAMC of CCTVs Installed at Various Offices of
 Life Insurance Corporation of India under Nashik Divisional Office**

Salient Features of the Tender

Sr. No.	Title	Description
1	Tender	Limited Tender for CAMC of CCTVs Installed at Various Offices of Life Insurance Corporation of India under Nashik Divisional Office. This is Limited Tender inviting quotations from empanelled vendors of Nashik Division.
2	Tender Issuing Date	30.09.2024
3	Type of Bid	Two Packet Bid
4	Name and address to whom the tender is to be submitted	The Manager (OS) Life Insurance Corporation of India, Jeevan Prakash Building, Nashik Divisional Office, Gadkari Chowk, Nashik – 422 002 Phone No. – 0253 - 2570829
5	Last Date and time of submission of tender	21.10.2024 by 04.30 p.m. (Excluding Sundays, Saturdays and Holidays). Applicants to ensure that their tender is received on or before the date and time specified, as no consideration whatsoever shall be given for postal or any kind of delay.
6	Date of Opening of Tender	The Sealed Tenders will be opened by the Tender Opening Committee on 22.10.2024 at 03.30 p.m. in presence of the Bidders or one of their authorized representatives (Authorization Letter as per the format provided with ID proof) who wish to attend at their own cost.
7	Date of opening of Financial Bids	Financial Bids of only those Bidders who qualify on Technical Grounds will be eligible for opening. The Financial Bids will be opened on a later date that will be communicated to the bidders.
8	Contract Period	Contract Shall be valid for a period of Two Years.

9	Estimated Value of Contract for Two Year	Rs. 08.50 Lakhs (Excluding GST)
10	Notice for termination of contract	The contract is subject to termination at any time if not found satisfactory by LIC or for any other reason whatsoever by serving 30 days' notice in writing by LIC and 90 days' notice by the agency.
11	Earnest Money Deposit	Rs. 17000-(Rupees Seventeen Thousand only-) by way of Demand Draft only in favor of "LIC of India" drawn on any Nationalized/Scheduled Bank payable at Nashik. In case of micro and small enterprises who have registered with Director of Industries (DI) / District Industries Centre (DIC) as manufacturing / Service Enterprises by filling entrepreneurs memorandum (Part-II) will be exempted from payment of earnest money.
12	Evaluation Method	Total wise Evaluation
13	Security Deposit	05 % of the contract value. The Security Deposit has to be deposited with LIC within 15(Fifteen) days from the date of issue of Letter of Acceptance by LIC in the form of Demand Draft only from any Nationalized/Scheduled Bank drawn in favor of "LIC of India" payable at Nashik. The total Security Deposit will be refunded without any interest, after successful completion of the total Contract Period subject to deductions for any appropriations thereof required to be made by LIC as per the conditions of the contract.
14	Bid Offer Validity	180 Days
15	Official Website	www.licindia.in


Sr. Divisional Manager

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

Limited Tender for CAMC of CCTVs Installed at Various offices of Life Insurance Corporation of India under Nashik Divisional Office

Instructions to Bidders

1. LIC of India, Divisional Office, Nashik invites sealed tenders in a closed envelope under TWO BID SYSTEM for CAMC (Comprehensive Annual Maintenance Contract) of CCTVs Installed at various offices under Nashik Division.
2. For complete details and formats of Tender Document please log on to LIC's website www.licindia.in/Bottom-Links/Tenders. If there be any changes in the terms and conditions of the tender, it will be duly notified on this official website and no further intimation will be given through any other means.
3. **EARNEST MONEY DEPOSIT:** The tender should be accompanied by a refundable Earnest Money Deposit of Rs. 17,000/- (Rupees Seventeen Thousand only-) in the form of Demand Draft only favoring 'LIC of India' drawn on any Nationalized/ Scheduled Bank payable at Nashik. The Earnest Money Deposit will be refunded to the unsuccessful bidders after finalization of the tender. The Earnest Money Deposit will not carry any interest. **In case of micro and small enterprises who have registered with Director of Industries (DI) / District industries centre (DIC) as manufacturing / Service enterprises by filling entrepreneur's memorandum (Part-II) will be exempted from payment of earnest money.**
4. **TECHNICAL BID:** The bidders are requested to submit the Technical Bid (Annexure A) in a sealed cover super scribed as "Technical Bid for CAMC of CCTVs installed at various offices of LIC of India, Nashik Division". The envelope shall contain the name, contact no., E-Mail ID and address of the bidder. The following documents are to be submitted along with the Technical Bid.
 - a) Demand Draft for Rs. 17,000/- as EMD.
 - b) Technical Bid Annexure-A.
 - c) Chartered Accountant Certified Proof of Turnover for the FY, 2021-22, 2022-23 and 2023-24.
 - d) Copy of Work orders/experience certificates for the works executed in FY 2021-22, 2022-23 and 2023-24.
 - e) Signed copy of tender document as token of acceptance of tender terms and conditions.
 - f) Self-attested copy of PAN card.
 - g) Self-attested copy of GST registration certificate.

5. **FINANCIAL BID:** The bidders are requested to submit **Financial Bid (Annexure-B)** separately in a sealed cover super scribed as **-Financial Bid for CAMC of CCTVs installed at various offices of LIC of India, Nashik Division.**
6. These two Sealed Cover Envelopes (**Envelop -1, containing Technical Bid, Tender Fee, EMD & other mentioned documents and Envelop- 2, containing Financial Bid**) are to be placed in a bigger sealed cover super scribed as **"Tender for CAMC of CCTVs installed at various offices of LIC of India, Nashik Division"**. The sealed cover containing the Tender Papers is to be addressed:

The Manager (OS),
Life Insurance Corporation of India,
Jeevan Prakash Building,
Nashik Divisional Office,
Gadkari Chowk
Nashik – 422 002

Phone No. – 0253 – 2225962

7. Tenderers should note that their tenders should remain open for consideration for a minimum period of six (6) months from the date of opening of Technical Bids.
8. LIC reserves the right to reject incomplete bids and bids lacking in details and without signatures or without relevant enclosures.
9. Tenders received late, not in properly sealed cover, received telegraphically & conditionally or not conforming to the prescribed conditions or not complete in all respects will be rejected.
10. The last date for submission of tenders is as stipulated in the 'Salient features of the Tender'. If any of the dates mentioned in the 'Salient features of the Tender' happens to be a holiday, the transaction will be made on the next working day.
11. The tenders will be opened by the **"Tender Opening Committee"** on the day as mentioned in the 'Salient features of the Tender' in the presence of bidders or their authorized representatives if they are willing to attend at their own cost.
12. Please note that only Technically Qualified Bids will be eligible for opening of Financial Bids. The Financial Bids will be opened on a later date which will be communicated separately.

13. The Senior Divisional Manager, LIC of India, Nashik Division reserves the right to make any modification/s in the tender before the last date of submission of tenders. The modification/s, if any, will be published on our website www.licindia.in/Bottom-Links/Tenders and will form part of the Tender.
14. **Evaluation method of Financial Bid is Total Wise Evaluation.**
15. If two or more Persons/Persons, quote the same rate, the lowest Bid after negotiations, will be considered.
16. The Senior Divisional Manager, LIC of India, Nashik Division reserves the right to reject, accept any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for her/his actions and decisions. The Senior Divisional Manager, LIC, Nashik also reserves the right to accept any bid in part or to split the contract between two or more bidders. The Senior Divisional Manager, LIC of India, Nashik does not bind himself to accept the lowest tender.
17. The LIC reserves the right for inclusion / exclusion for terms and conditions of the contract as per the requirements.


Sr. Divisional Manager

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

Tender for CAMC of CCTVs Installed at Various offices of Life Insurance Corporation of India under Nashik Divisional Office

Eligibility criteria at the time of furnishing TECHNICAL BID

1. The Bidder Company / firm must have an average annual turnover of ₹.10 lakhs in last three Financial years i.e. FY 2021-22, 2022-23 and 2023-24, Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period is required to submitted.
2. The Bidder Company/Firm must have experience for 3 (Three) years of providing AMC of CCTV Surveillance system, Copies of relevant work orders/ experience certificates for the executed works in FY 2021-22, 2022-23 and 2023-24 are required to be submitted.
3. The Bidder Company/Firm should possess valid GST Registration Certificate. Self- certified copy of GST Certificate is required to be submitted.
4. The Bidder Company/Firm should possess valid PAN Card. Self-certified copy is of PAN card is required to be submitted.
5. Micro & Small Enterprises registered as MSME/NSIC are exempted from depositing Tender fee and EMD provided they attach self-attested copy of the relevant certificate from the concerned Department of Govt. of India to this effect with technical bid.
6. The Bidder Company/Firm is required to submit signed copy of tender document as token of acceptance of all terms and conditions.
7. The Bidder Company/Firm not exempted for Tender Fee & EMD are requested to submit Demand Draft of Rs. 118/- as Tender Fee & Demand Draft of Rs. 17,000/- as EMD with Technical Bid.
8. Agencies/Firms that have been black listed / removed earlier by any Govt. office/PSU or any office of the Corporation, should not apply. If applied their applications will not be considered.


Sr. Divisional Manager

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

Tender for CAMC of CCTVs Installed at Various Offices of Life Insurance Corporation of India under Nashik Divisional Office

Scope of Work & General Terms and Conditions

- 1) Make & Models for the Installed CCTVs and accessories are as under:

Sr. No.	Item Type for which CAMC to be done	Make	Total Quantity to be serviced	Year of Installation	Condition of Equipments
1	2 MP Dome Camera with 20 m IR	Hikvision Samsung	188	2017	Working Condition
2	2 MP Bullet Outdoor Camera with 25 M IR	Hikvision Samsung	36	2017	Working Condition
3	NVR 32 Channel	Samsung	1	2017	Working Condition
4	NVR 16 Channel	Hikvision	1	2023	Working Condition
5	NVR 8 channel	Samsung	19	2017	Working Condition
6	NVR 4 channel	Samsung	14	2017	Working Condition
7	4 TB of SATA HDD	WD	59	2017	Working Condition
8	Monitor	LG	36	2017	Working Condition

- 2) Comprehensive Annual Maintenance Contract (CAMC) shall cover all software/ hardware items, accessories, spares and consumables.
- 3) AMC shall be done on Quarterly basis and payment shall be made by Divisional Office at the end of every Quarter on submission of a satisfactory service report duly signed & seal by the location in charge/authorized official.
- 4) During the period of CAMC successful bidder shall attend to all repairs / defect / replacement of major/minor spare parts free of cost.
- 5) Apart from the mandatory Quarterly visit, if any problem arises in functioning of CCTV system, shall be rectified by the service engineer as per schedule mentioning hereunder.

Sr. No.	Office	Allowed period for rectification
1	Local Branch Office at Divisional HQ/ Divisional Office	Within 24 hrs from time of lodgment of complaint
2	Outstation Branch office	Within 48 hrs excluding journey period.

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

The time which will be treated as the time of lodgment of the complaint will be the Ist Call on mobile or the time of Ist e-mail sent to the service centre in this regard. In case of failure in providing service within the above time frame, Corporation has the discretion/reserves the right to impose penalty as mentioned hereunder:

Sr. No.	Period of delay	Penalty
1	1-7days excluding date of lodgment of complaint	Rs.500/- per day
2	From 8 th day to 30 days	Rs.750/- per day
3	More than 30 days	Rs.1000/- per day

The penalty amount will be recovered from the AMC payment/Performance Bank Guarantee lying with Divisional Office. Complaint(s) will be deemed to be resolved only on the availability of the Customer Call Report (CCR) signed by both the service engineer and Corporation's authorized official, confirming that the complaint is resolved. Date and time of resolution of the complaint shall be indicated clearly.

6) Penalty of 10% of the contract value per year per location will be charged every quarter, if the Preventive Maintenance is not done by successful vendor. The penalty will be recovered from the AMC payment/ Security Deposit lying with the Corporation.

7) If the damage to the CCTV System is due to the power fluctuations or physical damage due to mishandling by LIC personnel or the damage by external factors, LIC would bear the cost of the parts damaged but the onus of proving this will be on the vendor. However, the vendor will be required to provide immediate system/solution as standby with same configuration or higher and with all services restored as if it is a normal breakdown.

8) In case of Partial/Full damage or loss of the equipment due to reasons beyond the control of LIC, like Theft, Fire etc., the tenderer should be in a position to supply working standby equipment with same configuration or higher with all services restored, as if it is a normal breakdown.

Whenever any equipment is taken out of from LIC site for repair the same piece has to be returned after repair unless it is declared to be irreparably damaged. When any CCTV equipment is taken out of any LIC Office for repair, such shifting should be done with the prior permission of the In charge of the concerned office, as the case may be, and the vendor shall make all arrangements for removal of the equipment, its transportation to the workshop and back to LIC's site and its reinstallation. Transit Insurance of such equipment also has to be arranged by the

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

vendor and all expenses for the above shall be borne by the vendor. The vendor shall hand over the systems in 100% working condition after repair/ maintenance/ rectification. Thereafter, the vendor shall reinstall the same machine after repair unless it is declared to be irreparable.

9) In the event of replacement of any part of the system, it should be done with a part of equivalent or higher configuration which is compatible with the system.

10) Wherever any system has to be shifted from one LIC location to another, the vendor is required to uninstall/ reinstall and maintain the system/s at the new location, at extra cost to LIC of India on account of reinstallation with prior approval from the office.

11) Service Engineers/ Representatives of vendor shall invariably carry their identity cards with them, without which they will not be allowed to access the Systems.

12) If the systems' defect is attributable to mishandling, negligence, damage due to rodents, high neutral to earth voltage or operation by unauthorized staff, the vendor will not be liable to repair the same under the contract. The vendor under such circumstances shall charge extra for spare & service rendered.

13) The Corporation reserves the right to terminate/ cancel the whole or part of the agreement at their sole discretion after giving one month's notice to the service provider. If the contract is terminated by the service provider, it would be liable for penalty which shall be forfeiture of Security deposit.

14) Corporation reserves the right to increase or decrease the quantity to be serviced up to 25 percent during the currency of contract at the contracted rates. Bidders are bound to accept the orders accordingly.

The agreement will be signed by both the parties within 15 days from the date of issue of Work Order for which the Agency will submit non-judicial stamp paper of appropriate value. The contract shall remain in force initially for a period of **Two Year** from the date of Commencement of the Work subject to further extension by **1(one)year** on the same terms and conditions with mutual agreement by both the parties subject to satisfactory performance to be determined by LIC authorities. Any extension granted will require renewal of all statutory registrations. However, the contract is subject to termination at any time if the services are not found satisfactory by LIC or for any other reason whatsoever by

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

serving 30 days' notice in writing by LIC and 90 days' notice by the Agency.

15) The Tenderer whose tender would be approved will have to submit security deposit equivalent to **05% of the total order value/contracted value** within 15 (Fifteen) days from the date of issue of Letter of Acceptance by LIC in the form of Demand Draft only from any Nationalized/Scheduled Bank drawn in favor of "LIC of India" payable at Nashik. The total Security Deposit will be refunded without any interest, after successful completion of the total Contract Period and defect free handing over of the sites subject to deductions for any appropriations there of required to be made by LIC as per the conditions of the contract.

16) Earnest Money Deposit (E.M.D) will be forfeited in case the tenderer refuses to execute the order, either in full or part, if placed at their quoted/agreed rates. In that event LIC may decide to debar/blacklist the concerned Supplier and the decisions will be final and binding on all concerned. Once the tender is submitted, no tenderer will be allowed to withdraw the tender. Even if, any tenderer withdraws the tender, E.M.D. of that tenderer will be forfeited in full. Any error on the part of the tenderer while quoting the rates will not be accepted as an excuse for refusal to execute the order for any or all items, if order is placed on the basis of the quoted rates. For refusal of the order, the E.M.D. of the tenderer will be forfeited in full.

17) The provisions of Sec. 33(3) & 33(4) of The Insurance Laws (Amendment) Act 2015 and the provisions of Para 81 of IRDAI circular ref: IRDA/Life/CIR/GLD/013/02/2011 dated 01/02/2011 is also applicable to the Contract and proof shall be produced, if required. Provisions of Sec.33(3) of the insurance act,1938 as amended by the Insurance Laws (Amendments) Ordinance, 2015: In terms of provisions of section 33(3) of the Insurance Act, 1938 as amended by the Insurance Laws (Amendments) Ordinance, 2014, Insurance Regulatory and Development Authority of India (IRDAI) is authorized to verify all such books of account, register, other documents and the data base in the custody of the agency in respect of service outsourced by the LIC. It will be the duty of the agency to provide such documents/ statements/ Information as may be required by IRDAI within such time as may be specified by the IRDAI. In terms of provisions of section 33(4) of the insurance act, 1938, as amended by the insurance laws (amendments) Act 2015, any investigating officer of IRDAI may examine on oath the service provider or contractor where the services are outsourced by the LIC of India in relation to his business.

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

18) The necessary statutory registers, forms, returns etc. required as per the law are to be maintained and complied with by the Agency and should be available for inspection at any time.

19) The Agency will indemnify and keep indemnified LIC from claim, loss or damage that may be caused to LIC on account of failure of the Agency to comply with their obligations under various laws towards their staff/employees employed by them or any loss or damage caused to LIC due to acts of omissions of Agency. The successful bidder has to furnish an Affidavit to LIC on a Stamp Paper of appropriate value as per **Annexure C**.

FORCE MAJEURE CLAUSE: The tenderer shall be liable for any delay in execution or failure of their respective obligations under this agreement except for delay caused by occurrence of events beyond control of the tenderer, including but not limited to natural calamities, fire, explosions, floods, power shortages, acts of God, hostility, acts of public enemy, wars, riots, strikes, sabotage, order/action or regulations of government, local or other public authorities. In case a Force Majeure situation arises, the tenderer shall immediately notify LIC of India in writing of such conditions and the cause there of within two calendar days and prove that such is beyond the control and affect the implementation of the agreement. Unless otherwise directed by LIC of India in writing, the tenderer shall continue to perform its obligations under the contract as far as it is reasonably practical, and shall seek all reasonable means for performance not prevented by the Force Majeure event.

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

20) Details of Locations where CAMC is to be provided on QUARTERLY Basis are as under:

BO CODE	2 MP DOME IP CAMERA	2 MP IP BULLET CAMERA	4 TB HDD WD	NVR port				LG Monitor
				4 Port	8 Port	16 Port	32 Port	
9176 – Nashik	5	2	2	0	1	0	0	1x22"
961 – Nashik	6	0	2	0	1	0	0	1x22"
962 – Nashik	5	3	2	0	1	0	0	1x22"
963 – Malegaon	6	2	2	0	1	0	0	1x22"
964 – Nashik	8	3	2	0	0	1	0	1x22"
965 - Bhusawal	4	0	2	0	1	0	0	1x22"
966 – Jalgaon –I	8	0	2	0	1	0	0	1x22"
967 – Amalner	7	1	2	0	1	0	0	1x22"
968 – Dhule – I	6	2	2	0	1	0	0	1x22"
969 – Nandurbar	6	2	2	0	1	0	0	1x22"
96A – Savda	5	1	2	0	1	0	0	1x22"
96B – Chalisgaon	5	3	2	0	1	0	0	1x22"
96C – Pimpalgaon	4	0	2	0	1	0	0	1x22"
96D – Nashik	6	2	2	0	1	0	0	1x22"
96E – Dondaicha	4	3	2	0	1	0	0	1x22"
96F – Manmad	7	0	2	0	1	0	0	1x22"
96G – Shahada	6	1	2	0	1	0	0	1x22"
96H – Chopda	5	0	2	0	1	0	0	1x22"
96J – Jalgaon – II	4	1	2	0	1	0	0	1x22"
96K – Dhule – II	8	0	2	0	1	0	0	1x22"
STC, Nashik	2	1	1	1	0	0	0	1x22"
Division Office, Nashik	24	8	5	0	0	0	1	1x22" and 2x32"
GUEST H1, Nashik	2	0	1	1	0	0	0	1x22"
GUEST H2, Nashik	2	0	1	1	0	0	0	1x22"
SO-CIDCO, Nashik	4	0	1	1	0	0	0	1x22"
SO DINDORI	4	0	1	1	0	0	0	1x22"
SO – CLIA, Nashik	4	0	1	1	0	0	0	1x22"
SO SATANA	4	0	1	1	0	0	0	1x22"
SO JAMNER	4	0	1	1	0	0	0	1x22"
SO PACHORA	4	0	1	1	0	0	0	1x22"
SO PAROLA	4	0	1	1	0	0	0	1x22"
SO SINNAR	4	0	1	1	0	0	0	1x22"
SO SHIRPUR	3	1	1	1	0	0	0	1x22"
SO SAKRI	4	0	1	1	0	0	0	1x22"
RMF Centre, Nashik	4	0	1	1	0	0	0	1x22"

Ref: OS/NSK DO/CCTV
Date: 30.09.2024
Annexure -A

Tender for CAMC of CCTVs Installed at Various offices of Life Insurance Corporation of India under Nashik Divisional Office

TECHNICAL BID

Sr. No.	Information Sought	Information Provided
1	Name of the Firm/Organization (in Block Letters)	
2	Date of Establishment/Incorporation	
3	Registration No. under Companies Act 1956 (Please enclose photocopy of the certificate ,if any)	
4	Address of Local Office, Telephone No. and e-mail address	
5	Address of Head Office (if different) Telephone No and email address.	
6	Status: Proprietary / Partnership / Private Ltd. Co. /Public Ltd. Co.	
7	Name(s) of the Proprietor/Partners/Directors	
8	Name(s) of Representative(s)with Designation who would be calling on us and attending to the jobs (With Mobile No and E-Mail ID.	
9	Permanent Account Number.(Please enclose attested photocopy)	
10	G.S.T Registration No.(Please enclose attested photocopy of certificate)	
11	Turn over for last 3 years (Copies of Balance sheets & Profit & Loss A/c. for 3 years to be enclosed)	2021-22 2022-23 2023-24
12	Has your Firm/ Organization including Partners /Shareholders/Directors ever been blacklisted/ prosecuted by any department/statutory body in any state or by any Court of Law .If yes, please give details.	

13	Details of past experience in the present field engaged in (Please enclose certificates from relevant institutions).	FY2021-22 FY2022-23 FY2023-24
14	Mention details of the inforce contracts (if any) with any other Divisional/Zonal Office of LIC OF INDIA.	
15	Details of Tender Fees:	Amount: Demand Drat No.: Date: Bank:
16	Details of Earnest Money	Amount: Demand Drat No.: Date: Bank:

I declare that the above information is correct and complete to the best of my knowledge and belief.

Authorized Signatory

(Name / Designation and Seal of the Firm / Company) Mobile/Email Id:

Date:

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

Annexure -B

Tender for CAMC of CCTVs Installed at Various offices of Life Insurance Corporation of India under Nashik Divisional Office

FINANCIAL BID

Sr. No.	Branch Name and BO Code / SSO Code	Address	CAMC cost per Quarter (excluding GST) (A)	Two Year CAMC cost (excluding GST – (B=Ax4x2)
1	Nashik Divisional Office	Jeevan Prakash, Gadkari Chow, Gold Club, Nashik – 422 002		
2	Nashik CBO- I (961)	Jeevan Prakash, Gadkari Chow, Gold Club, Nashik – 422 002		
3	Nashik CBO- II (962)	Sahyadri, Gole Colony, Nashik – 422 002		
4	Malegaon (963)	335/A-1, Sangameshwar, Malegaon, Nashik – 4230203		
5	Nashik CBO- IV (964)	Sahyadri, Gole Colony, Nashik – 422 002		
6	Bhusawal (965)	Meena Complex, 2 nd Floor, Station Road, Bhusawal, Dist. – Jalgaon – 424 201		
7	Jalgaon – I (966)	Kabra Complex, Near Bhaskar Bazar, Jalgaon – 425 001		
8	Amalner (967)	Station Road, Amalner, Dist. – Jalgaon – 425 401		
9	Dhule (968)	Sakri Road, Dhule – 424 001		
10	Nandurbar (969)	Manik Nagar, Dhule Road, Nandurbar – 425 412		
11	Nashik CBO- V (9176)	Archit Centre, Near Sandeep Hotel, Kute Marg, Nashik – 422 002		
12	Savda (96-A)	Laxmi Complex, Raver Road, Savda, Dist. – Jalgaon – 425 502		
13	Chalisingaon (96-B)	Jeevan Jyoti, Bhadgaon Road, Chalisingaon, Dist. – Jalgaon – 424 101		
14	Pimpalgaon (96-C)	Vyapar Bhavan, Near Police Station, Pimpalgaon, Tal. – Niphad, Dist. – Nashik – 422 009		

15	Nashik CBO - III (96-D)	Jeevanshree, Behind Aashirwad Bus Stop, Nashik road, Nashik – 422 101		
16	Dondaicha (96-E)	Rani-Maa Saheb Plaza, Near S T Stand, Dondaicha, Tal. – Sindkheda, Dist. – Dhulia – 425 408		
17	Manmad (96-F)	Arora Enclave, Anand Vihar, Datt Mandir Road, Manmad, Tal. – Nandgaon, Dist. – Nashik – 423 104		
18	Shahada (96-G)	C S No. 1008 / 2A / 14, Near Hotel Sher-A-Punjab, Shahada, Dist. – Nandurbar – 425 409		
19	Chopda (96-H)	Sheetal Jeevan, Vidya Vihar Colony Main Road, Chopda, Dist. – Jalgaon – 425 107		
20	Jalgaon – II (96-J)	Unity Chamber, Near Khwajamiya, Ganesh Colony Road, Jalgaon – 425 001		
21	Dhule – II (96-K)	Ish-Krupa, Sakri Road, Dhule – 424 001		
22	Sinnar SSO	Hall No. 8, Chauda Chowk, Wada Shopping Centre, Sinnar Nagar Parishad, A/P. & Tal. Sinnar, Dist. – Nashik – 422 103		
23	Jamner SSO	Yash Complex, Bhusawal Road, A/P. & Tal. Jamner, Dist. – Jalgaon		
24	Satana SSO	Yashwant Sankul, Nampur Road, A/P. & Tal. Satana, Dist. – Nashik – 423 203		
25	Pachora SSO	Badgujar Plot, Sanghavi Colony, Bhadgaon Road, A/P. & Tal. Pachora, Dist. – Jalgaon		
26	Shirpur SSO	Shirpur Taluka SVS Ltd., 97-102, Maharaja Comp., Main Road, A/P. & Tal. Shirpur, Dist. – Dhule – 423 405		
27	Sakri SSO	Plot No. 14, Trimurti Nagar, swami Bangalow, Behind Ankur Hospital, Dhule Road, A/P. & Tal. – Sakri, Dist. – Dhule – 424 304		
28	Parola SSO	A.P.M.C., NH 6, A/P. & Tal. Parola, Dist. – Jalgaon		
29	CIDCO SSO	Jaju Plaza, Ambad Link Road, Trimurti Chowk, CIDCO, Nashik – 422 008		
30	Dindori SSO	Near Bus Stand, Dindori, Dist. – Nashik – 424 001		

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

29	CIDCO SSO	Jaju Plaza, Ambad Link Road, Trimurti Chowk, CIDCO, Nashik – 422 008		
30	Dindori SSO	Near Bus Stand, Dindori, Dist. – Nashik – 424 001		
31	CLIA SSO	Vadnagare Bhawan, College Road, Nashik 422 005		
32	Sales Training Centre	Sahyadri, Gole Colony, Nashik – 422 002		
33	RMF Centre, Nashik	Bafana Warehouse, Jaulke Shivar, Mumbai-Agra Highway No. 3, Tal. – Dindori, Dist.: Nashik 422 006		
34	VIP Guest House GH – 1	Plot No. 17, Jeevan Chhaya Co.- Operative Society, Takli Road, Dwarka, Nashik - 422 006		
35	Guest House – 2	Sahyadri, Gole Colony, Nashik – 422 002		

In Figure: _____

In Words: _____

Note:

1. Before Quoting rates please go through the terms & conditions given in the Tender.
2. Bidder is required to quote for locations, if any vendor doesn't quote for any location, bid shall be treated as unresponsive and shall not considered.
3. Quoted rates shall be excluding GST, it shall be paid in addition to the quoted rates as per prevailing rates.

Authorized Signatory

**(Name / Designation and Seal of the Firm /
Company) Mobile/Email Id:**

Date:

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

ANNEXURE-C

Tender for CAMC of CCTVs Installed at Various Offices of Life Insurance Corporation of India under Nashik Divisional Office

AFFIDAVIT

(TO BE GIVEN BY SUCCESSFUL BIDDER)

I / We _____ being _____
do hereby solemnly affirm and state as under:

Whereas Life Insurance Corporation of India has floated tender for CAMC of CCTVs installed at various offices of Life Insurance Corporation of India, Nashik Division and in respect of the same, I/we being one of the Bidders, confirm that I / We strictly follow various laws as mentioned in the Terms & Conditions of the Tender.

I/We further state that I/ we shall indemnify Life Insurance Corporation of India against all claims, which may be made upon Life Insurance Corporation of India and it shall be at liberty and is hereby empowered to deduct the amount of any damages, compensation costs, charges and expenses arising or occurring of any claim of damages, from any sum or sums due to or to become due to us.

I/We state that Life Insurance Corporation of India has considered my/our bid on the basis of the statement made by me / us in this affidavit. I / We further state that non-compliance of any provisions shall be sufficient reason for Life Insurance Corporation of India to terminate the contract. Besides taking recourse to other legal remedies available in the Contract.

Solemnly affirmed at _____ this _____ Day of _____ 2024 before me.



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

OS Department, Divisional Office,
2nd floor, 'Jeevan Prakash', Gadkari Chowk,
Old Agra Road, Nashik-422002.

Tel:(0253)2570829, e-mai id: os.nashik@licindia.com

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

ANNEXURE-D

**Tender for CAMC of CCTVs Installed at Various Offices of Life
Insurance Corporation of India under Nashik Divisional Office**

LETTER OF AUTHORIZATION FOR ATTENDING BID OPENING

The Manager (OS)
Life Insurance Corporation of India
Nashik Divisional Office

Sub: Authorization for attending Bid opening on _____ at _____ Hrs.

Following person is hereby authorized to attend the bid opening of Tender floated by Life Insurance Corporation of India, for CAMC of CCTVs Installed at various offices under Nashik Division, on behalf of:

_____ (Bidder Detail)

Name of the Person	Specimen Signature

Authorized Signatory

**(Name / Designation and Seal of the Firm /
Company) Mobile/Email Id:**

Date:



OS Department, Divisional Office,
2nd floor, 'Jeevan Prakash', Gadkari Chowk,
Old Agra Road, Nashik-422002.
Tel:(0253)2570829, e-mai id: os.nashik@licindia.com

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

ANNEXURE-E

Tender for CAMC of CCTVs Installed at Various offices of Life Insurance Corporation of India under Nashik Divisional Office
Application for Payment through NEFT from Agency

Name of the Agency :(Compulsory)
(As per Bank A/C)

PAN NO. :(Compulsory)

Address of Agency :
.....

Phone/Mobile No. : (For SMS alert)

Email ID :

Agency Bank Name :
Bank Branch Name :
Address of the Bank :
.....

Agency Bank Account No. :

Type of A/c. : Saving A/C Current A/C OD A/C CC A/C

Bank IFSC code (11 Digit) :

I have checked the above details with my banker and confirm that they are correct. Please transfer the amount payable to me as per details stated above.

Authorized Signatory
(Name / Designation and seal of the Firm/Company)
Mobile/E-mail ID:
Date:

Kindly enclose cancelled cheque leaf for verification of details.

Ref: OS/NSK DO/CCTV

Date: 30.09.2024

Tender for CAMC of CCTVs Installed at Various offices of Life Insurance Corporation of India under Nashik Divisional Office

ENCLOSURE CHECKLIST

Sr. No.	PARTICULARS	Yes	No
01	Demand Draft for Tender Fee & EMD enclosed with Technical Bid.		
02	All Annexures i.e. A, E duly signed and stamped are enclosed with Technical Bid		
03	Financial Bid Annexure B is duly signed and enclosed in a separate envelope		
04	All Rates in the financial bid are covered with cello tape		
05	All documents are duly signed & stamped		
06	Chartered Accountant certified proof of turnover for FY 2021-22, 2022-23 and 2023-24 are enclosed with Technical Bid		
07	Copy of work orders / experience certificate executed / completed in FY 2021-22, 2022-23 and 2023-24 are enclosed with Technical Bid		
08	Self-Attested copy of PAN Card enclosed		
09	Self-attested copy of GST No .Enclosed		
10	NEFT Details along with cancelled Cheque enclosed		
11	Signed Copy of Tender Document		

Bidders are requested to ensure that the self-attested documents, as required under Tender conditions are enclosed while submitting the Tender to Life Insurance Corporation of India, Nashik Divisional Office.