



Ref: CO/CLIA /E-Tender/Pre-Bid/2024-25

11.12.2024

E-Tender for arranging Educational Tour of CLIAs and COs of LIC of India at Malaysia.
(Minutes of Pre-Bid Meeting held on 10.12.2024 for Malaysia Tour)
Tender No. MKTG CLIA/04/2024-25

Participants:-

Smt. B. Swornalatha	Secretary (CLIA)
Smt. Asha Kotian	Asst. Secy (CLIA)
Smt. Ragini Shrikhande	AO(CLIA)
Shri Harshal Karkhanis	Representative of Dook Travels Pvt. Ltd.
Ms. Kavita Harish & Vineetha	Representative of Zenith Holidays
Shri. Sadan Chaturvedi	Representative of Neptune Tours & Travels Pvt. Ltd.
Shri Abhinav Gupta & Shri Subhash Nair	Representative of IRCTC
Shri Gopal Agarwal	Representative of Neem Holidays.

Following are the points discussed /queries raised by the Tour Operators and Clarifications/ Modifications thereon;

- 1) **Hubs**– Total No. of Pax are 172 (+/- 20% Variation) as per Tender Document. In the Financial Bids, we have given Departure Hubs as under.

Malaysia – Ex-Mumbai (19), EX-Delhi(78), Ex-Kolkata(44) & Ex-Bangalore(31)

Tour operators have agreed for four Hubs as mentioned in the Tender.

Clarification /Modification:-

No Change

- 2) **Tour Managers** – One for each Hub to facilitate smooth immigration and journey. Point was discussed in the pre Bid Meeting .

Clarification /Modification:-

No Change

- 3) **Hotel Category** – We have mentioned 5 Star with guaranteed early check in. During the discussion, it was informed that 4 Star hotels are of Good quality and 5 Star hotels will unnecessarily increase the cost as Participants are mostly travelling during the Tour.

Clarification /Modification:-

Minimum 4 Star with guaranteed early check in

- 4) **Conference** - We have mentioned in the E-Tender that arrangement has to be made for half day conference preferably on Day -1. Tour operators have opined that they will decide the Conference date by taking into consideration the entire itinerary.

Clarification/ Modification:-

Conference should be arranged in the same hotel with all the facilities. The Tour Operator should inform the date on which Conference is arranged taking into consideration the entire itinerary.

- 5) **Itinerary** - As regards Genting Highland with outdoor theme park, tour operators have enquired whether the lunch coupons are to be provided to the participants so that they can have lunch as per their convenience or otherwise food will have to be arranged by giving fixed time frame. Tour operators have further informed that in the theme park, it will be difficult to arrange lunch in specific time frame as the participants will be busy in different rides.
As regards Putrajaya city tour, Tour operators have suggested boat ride. However, there will be additional cost for the same. Hence, they need clarification whether boat ride has to be included or not.

Clarification/ Modification:-

The Tour Operator should arrange for entry Ticket for all participants for KL Tower entry, Genting Highland Theme park and Sunway lagoon- theme park. Lunch Coupon can be provided to the participants during the visit to Theme Park. Putrajaya City Tour should include boat ride.

- 6) **Overseas Medclaim Insurance** – Tour Operators were enquiring on the minimum Overseas Medclaim Insurance. However, they have suggested minimum insurance of 50000 USD.

Clarification/ Modification:-

Overseas Medclaim Insurance of Minimum 50000 USD to be provided

Sd/-

Secretary (CLIA)