



RFP for

1. Empanelment of Vendors for Supply, Installation and Maintenance of Desktop Computers, All-in-One Desktops
2. Supply, Installation and Maintenance of Desktop Computers, All-in-One Desktops.

RFP Ref: LIC/CO/IT-BPR/HW/2024-25/07

Dated: 31.12.2024



Activity Schedule



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Activity	Details
RFP Reference & date	LIC/CO/IT-BPR/HW/2024-25/07 Dated: 31.12.2024
Bid Processing Fee (non- refundable)	Non-refundable bid processing fee of Rs. 11,800 (INR 10000 + GST @ 18%) must be deposited through online NEFT/RTGS
Last date and time for receiving queries on Bid	07th January, 2025
Pre Bid meeting	07th January, 2025, from 11:30 a.m. to 01:30 p.m.
Bid Submission Date & Time	21st January 2025, latest by 3:00 pm
Eligibility Bid opening date/ time	The Eligibility Bids will be opened by LIC in the presence of the bidders/ representatives who choose to attend, at 3.30 pm on 21st January 2025.
Technical Bid Opening	The Technical Bids of the bidders who were declared successful after the Eligibility Bid Evaluation will be opened by LIC on the notified date.
Commercial Bid	Commercial Bids of the technically qualified bidders will be opened by the Tender Opening Committee of LIC on the notified date.

Eligibility Criteria



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➤ Experience and financial strength of bidder-

- The bidder should have own presence/ offices/ Service centers in at least 4 out of 8 Zonal Headquarters of LIC, as mentioned in our organization set-up.
- The bidder should have executed projects for delivery, installation and maintenance of 25000 Desktops/ laptops /AIO (each year) in at least three out of last five years – 2023-24, 2022-23, 2021-22, 2020-21, 2019-20, in Government/ PSU.
- The Bidder should have minimum 100 engineers on Roll.
- The bidder should have minimum annual turnover of Rs. 150 crores in at least any three of the last five previous Financial Years – 2023-24, 2022-23, 2021-22, 2020-21, 2019-20.
- The bidder should have positive EBITDA in at least three of the last five previous Financial Years - 2023-24, 2022-23, 2021-22, 2020-21, 2019-20.
- The bidder should have positive net-worth as per the latest audited financial statement.
- The **bidder/OEM should not be debarred/ suspended** by LIC, State or Central Government or their agencies/ departments or any other PSU/ GeM portal within 3 years of the date of the RFP.

➤ **Project Experience of OEM:**

- The OEM should have service centers in at least ten states.
- The OEM should have supplied a minimum of 25000 desktops/ laptops/ AIO under a single RFP in the last 3 years.

➤ **POC:**

Bidders to submit the models proposed to be quoted under Part-I items in the Technical Annexure, for a Proof of Concept (POC) at LIC Central Office IT Department, well before the last date for bid submission

➤ **Earnest Money Deposit (EMD):**

Rupees 3.50 crores in the form of Bank Guarantee.

➤ **Performance Bank Guarantee (PBG):**

An unconditional and irrevocable Performance Bank Guarantee payable at Mumbai to the tune of 5% of the L1 prices of all Part-I items shall be submitted by the selected bidder(s). The PBG should be valid for the period 51 months, excluding claim period.

➤ **Indicative Commercial bid:**

Format given in Annexure-Commercial

➤ **Annexure-Commercial contains 3 sheets:**

- Part- I: Quotes for all Hardware items – ORA will be conducted for these.
- Part-II: Quotes for select hardware items/ components / software items – The lowest quoted price from among all the eligible bids received will be frozen. ORA will not be conducted for these.
- Buyback: Quotes for Buyback – The highest quoted price from among all the eligible bids received will be frozen. ORA will not be conducted for these.

➤ **Buyback Price (floor price) proposed:**

- PC/ Desktop- Rs 400
- AIO- Rs 1000

➤ **TCO = L1 of Part-I items (after ORA) + L1 of Part-II items - H1 of Buyback items**

Evaluation of bids



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- Shall be done in three stages
 - Stage 1 – Eligibility Bid evaluation
 - Stage 2 – Technical Bid evaluation
 - Stage 2 – Commercial Bid evaluation
- **Commercial Bid Evaluation**: To be done in two stages i.e. Indicative Commercial bid opening and Online Reverse Auction (ORA). **ORA will be conducted only for Part I items** – various desktop categories.
- **Part II items**: The prices for all the Part II line items will be frozen prior to the conduct of the ORA, in the following manner. The unit prices for all line items under Part II to be totaled for all the bidders, and the lowest total will be taken as the L1 total for Part II items. All other bidders willing to participate in the ORA have to mandatorily agree to the prices for each of the Part II items corresponding to the L1 total, failing which the bidders may not be allowed to participate in the ORA process.
- *The orders for Part II items will be need based and will be placed with the selected bidder(s).*
- **Buyback items**: The prices for all the buy-back items will be frozen prior to the conduct of the ORA. The highest of total Indicative Prices for buyback items will be taken as H1 rate. All other bidders willing to participate in the ORA have to mandatorily match the H1 prices for buyback items, failing which bidders may not be allowed to participate in the ORA process.

Total quantities for supply

Category of PC	Description	Quantity
2A	PC With Windows OS	10997
2B	PC Without OS	33639
2D-1	Developer PC Without OS	45
2D-2	Developer PC With Windows OS	215
AIO	All In One Desktop	50
		44946

Total quantities for buyback

Item	Total Estimated Quantity	Base Rate
PC	65106	400
AIO	38	1000

Delivery Timelines- 80 days



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THANK YOU