



O.S. DEPARTMENT
7TH FLOOR, JEEVAN PRAKASH BLDG.
TILAK ROAD, AHMEDABAD-380 001.
TELE. NO. 079 -25508800,/25511768
E-mail : os.ahmedabad@licindia.com

Ref: ADO/OS/TENDERNO-05/Air-Cooler/2024-2025

Speed post A.D

DATE: 04.03.2025

To,

M/S. _____

Dear Sir,

Re : Hiring & Maintenance Contract (All in All) of Air Coolers.

We need services of Air coolers for our various offices (including our mofussil branch office situated at Dhandhuka, & Viramgam.) for a period of 3 months commencing from 01/04/2025. In this connection, we intend to entrust the following job/avail the following services on contractual (All in All) basis and for the purpose, invite tenders in the sealed cover. **Tender date 04/03/2025 to 18/03/2025.**

Supply of air coolers with stand on hire-basis (16" PVC Desert Air coolers With Stand).

We need service of **156** (Ahmedabad city locations-125 mofussil centers- 31) (As per Annexure-A) 16" PVC Desert Air coolers with stand at our various office and intend to avail their services on hire basis for the contract period. The coolers offered to be supplied to us should be of good quality and in up to date condition and they also have to be kept in working condition throughout the contract period.

General terms of the contract :

1. We intend to avail above services for a period of **3 months** from **01/04/2025 to 30/06/2025** (contract period) which may be extended for One month depending upon setting on of the monsoon season. The service provider will be paid extra charges on pro-rata basis for the extended period.
2. We intend to avail above services in the form of **All-in-All** contract & as such, **No extra charges of whatsoever nature will be paid / reimbursed to the vendor. (installation of cooler / Replacement of parts etc/conveyance charges / fare for visit to our moffusil branches)**
3. The service provider (contractor) will have to keep adequate stock of pumps, motors, grills and other spare parts to ensure that the complaint/break-down calls are immediately attended. If such calls are not attended and problem are not solved within 24 hours in Ahmedabad city & within 48 hours at moffusil centers, the proportionate service charges for the break-down period will not be paid.

4. Service charges/bills will be paid on monthly basis on completion of every month during the contract period and they will not be paid in advance.
5. **Services of the service provider will be reviewed on weekly basis during the entire contract period and if not found satisfactory, the contract will be terminated forthwith without assigning any reason and without paying any compensation/ charges for the services rendered and the contract will be awarded to another party at the sole discretion of L I C Of India, Ahmedabad Division.**
6. After completion of the contract period, the vendor will have to shift all our Air coolers at the place as directed by our office and lift immediately all the hired coolers from our premise. LIC is not liable to pay any charges after completion of contract period.
7. The contract will be a composite contract for City as well as mofussil locations and the Service provider accepting the contract will have to render contracted services at the city and designated mofussil centers as per Annexure-B. The offer given by any vendor in exclusion of either locations (i.e. only for city centers or only for mofussil locations) is liable to be rejected.

Terms and Conditions for Tendering:

1. You have to quote your rate in financial Bid. Your rate should be net, inclusive of all charges like delivery charges/ installation and F.O.R. at end location, but Excluding GST. **The same should be shown extra with percentage.**
2. Your tender should be addressed and submitted to Divisional manager In charge, LIC of India, Ahmedabad Divisional office, "Jeevan Prakash bldg." 7th floor, Tilak road, Ahmedabad -380001 in a duly sealed cover (**not stapled**) and should reach us on or before **18.03.2025** Up to 4.30 pm. **Tender will be opened on 19/03/2025.**
3. Please deposit Rs.118/- towards tender fee (non-refundable) in cash OR by DD in favor of L.I.C.of India at our office during cash hours before the last date (Cash hours Monday to Thursday 10.15 to 4.30 P.M (1.30 to 2.00 Recess) On Friday 10.15 to 4.45 P.M (1.30 to 2.15 Recess) .except (Saturday, Sunday and public holidays) with Xerox copy of GST certificate & Xerox copy of pan card.
4. You have to enclose copy of receipt of tender fee along with Annexure-A.
5. You have to enclose copy of GST Certificate, Xerox copy of pan card and original cancelled cheque. (cheque with print of your name)
6. The Vendors / Bidders having registration under DICs / MSME will be eligible for Exemption from tender fee. This exemption is valid only up to validity period of certificate as per Government regulations.
7. The tender without Tender fee will not be considered in any case.

8. EMD for Rs.10,000/- to be deposited by Cash OR DD in favor of “ Life Insurance Corporation of India” payable at AHMEDABAD.EMD of successful vendor will be retain till contract
9. Actual numbers of Air coolers to be taken on hired basis may increase or decrease during contract period according to our need and payment will be made accordingly.
10. Contract period of Air Coolers may increase or decrease during contract period according to the situation
11. If any damage is caused to our premise, furniture or goods while rendering the contracted service, the loss caused will have to indemnify by service provider.
12. While supplying/attend servicing of Air coolers vendor has to observe guidelines for Covid-19 issued by Government from Time to Time.
13. The LIC of India reserves the right to accept or reject any or all of the offers/ tenders or part thereof without assigning any reason whatsoever

Yours Faithfully


Manager (OS)



Encl: Annexure A (Location of air coolers to be supply)

Name and address of the firm:

Mob. No.: _____ e-mail:- _____

GST NO.: _____ PAN NO. _____

Financial Bid

To,
Divisional Manager (I/C)
L.I.C of India
O.S Department.
7th floor, Jeevan Prakash building.
Tilak Road, Ahmedabad -380001

Reg:- Tender for hiring & Maintenance Contract (All in All) of Air coolers.

As per your inquiry letter ref: ADO/OS/TENDERNO-05/Air-Cooler/2024-25 dtd.04.03.2025,
We furnish here-in-below our competitive rates for your requirement.

Sr.no	Description	NO.OF APPROXIMATE AIR COOLERS	Rate(IN FIGUERS) Per Month per Air Cooler (inclusive all expense etc.) Without GST	Rate (in words)
01	Supply of Desert Air cooler (Big size) with Stand on hire basis with maintenance			
02(a)	For Ahmedabad City-Centers	125		
02(b)	For Outstation locations i.e. VIRAMGAM, DHANDHUKA.	31		
03	TOTAL Amount 1+2 {2(a)+2(b)}	156		

- **Applicable GST rate is :**
-

L1 will be decided on the basis of Total Amount of above Financial Bid.

We accept all the terms & conditions laid down in your Tender notice letter ref: ADO/OS/Air cooler/Tender no-05/Air-Cooler/2024-25 dtd.04.03.2025.

Yours faithfully

Date: _____

Signature of vender with

stamp

ANNEXURE-A

	LOCATIONS OF Branches	ADDRESS WHERE AIR COOLER IS TO BE SUPPLY	Requireme nt on rent
1	CBO:10/852 (CITY)	1st Floor, "PUNAM PLAZA" RAMBAUG,NR. SWAMINARAYAN TEMPLE,MANINAGAR, AHMEDABAD-28	15
2	CBO:13/857 (CITY)	DR KASTURBHAI CHAMBER,NR R.T.O. office AHMEDABAD 380027	22
3	CAB/853 (CITY)	4TH FLOOR JEEVAN JYOTI,BLDG RELIEF ROAD, AHMEDABAD 380001	07
4	RAKHIYAL-83M (CITY)	2 nd FLOOR, Purushottam mall,Swastik char rasta,amraiwadi, AHMEDABAD-21	10
5	NARODA-83U (CITY)	3RD FLOOR, GALAXY AVENUE,OPP.GALAXY CINEMA,N.H.-8, NARODA , AHMEDABAD - 382330	18
6	ASARVA-83Y (CITY)	1st FLOOR,JEEVAN PRABHA BUILDING, RELIEF ROAD,AHMEDABAD-01	18
7	SABARMATI- 84D (CITY)	JAIN BATRISI HALL,NR R.T.O. OFFICE, Subhash bridge, AHMEDABAD 380027	12
8	ISANPUR-8001 (CITY)	RAM BHUVAN, NR.DENA BANK,OPP.GOVINDWADI, ISANPUR, AHMEDABAD 382443	19
9	VIRAMGAM- 84A (Mouf.)	2nd FLOOR, SUMERU COMPLEX, NR. BUS STAND, VIRAMGAM382150	14
10	DHANDHUKA- 84B (Mouf.)	ARSHI COMPLEX,1 st FLOOR, LATI BAZAR,AAVADA CHOWK,DHANDHUKA,382460	17
11	RMF CENTRE	Jeevan Jyoti Building 3 rd floor ,relief road, ahmedabad	02
12	SHAH ALAM GODOWN	CWC GODOWN, NR.SHAH ALAM DARWAJA, SHAH ALAM, AHMEDABAD	02
		TOTAL	156