

**ANNEXURE "A"** 

## LIFE INSURANCE CORPORATION OF INDIA

## "JEEVAN PRAKSH" DIVISIONAL OFFICE, NAGPUR ROAD, MADAN MAHAL, JABALPUR APPLICATION FORM FOR EMPANELMENT OF FIRMS FOR THREE YEARS (Docket pulling from racks, Segregation of papers from dockets, Sticking of papers on dockets., Destruction of papers and Sale of papers)

S.NO	Information Sought	Information Provided
1	Name of the Firm (In Block Letters)	
2	Date of Establishment/Incorporation of the firm	
3	GST Number (Enclosed Copy)	
4	Address of Head Office (If Separate) and Telephone No.	
5	Correspondence address and Telephone No/Email. Address	
6	Status : Proprietary/Partnership/Private Limited Company/Public Limited Company/ firm	
7	Names of the Partners/Directors	
8	Name of Chief Executive with his present addresses and Telephone No.	
9	Name of Representative(s) with Designation who would be calling on us and attending to our job.	
10	Name of Bankers with addresses & telephone No	
11	Is the Firm registered under the Factory/Company Act ? If so, state a) Licence Number : b) Date of last renewal of Licence (Copy of licence to be enclosed) c) PAN d) ESIS No, if any e) EPF Registration No. If any f) MSME, if any g) SC, ST, OBC, GEN	
12	<ul> <li>a) PAN of Income Tax Deptt. (Copy enclosed)</li> <li>b) Labour license No and validity under section of Labour Laws (Enclose Photo copy)</li> <li>c) GST Registration No. (Enclose Copy)</li> <li>d) EPF Regn. No. (Enclose Photo Copy)</li> <li>e) ESI No (Enclosed photocopy)</li> </ul>	
13	Whether holding certificate under Shops & Establishment Act, duly Renewed (Copy should be enclosed)	
14	State the latest Income Tax Assessed year and the amount of Tax assessed (Copies of last 3 years IT	