



Estates & Office Services Department
Divisional Office, 5-9-21, Secretariat Road
"Jeevan Prakash", Saifabad, HYDERABAD-63
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REQUIRED PREMISES FOR RENT ON LEASE BASIS FOR IMMEDIATE OCCUPATION

Life Insurance Corporation of India intends to hire premises on lease from individuals/firms only under 2 bid system for ready built premises for Rent on lease basis, having commercial sanction (which are ready for immediate occupation) for housing its Satellite Office in the area of **VANASTHALIPURAM and KUKATPALLY in Hyderabad city.**

The required specifications are as follows :

- ^ The carpet area should be approx 1500 sq.ft. (SINGLE HALL)
- ^ Premises should be on ground floor or first floor
- ^ The premises should be situated in main market place and nearer to Banks, Post Office, Bus Stand, Railway Station etc.
- ^ Basic amenities like water for drinking and general use and toilets should be available.
- ^ Premises should have sufficient parking place and space for Generator.
- ^ Electricity connection should have of 15 KVA capacity.

The Prospective bidders, meeting the above requirements, are requested to collect the tender documents on payment of Rs.100/- (Rupees One hundred) from the office at the above address. The tender documents will be issued from 01.04.2013 to 15.04.2013 between 11.00 hrs and 15.00 hrs on week days and between 11 hours and 13.00 hours on Saturdays (Excluding Sundays and holidays).

Applications must contain two closed covers marked as under :

- ^ **Cover A** should contain i) letter of offer ii) Approved Plan of the premises iii) Copy of Title deed and copy of latest Property tax paid receipt iv) approval from Municipal authorities to use the premises for commercial purpose and v) Security Deposit of Rs.2,000/- (Two Thousand) by Demand Draft (Refundable after its process) favoring "LIC of India" payable at Hyderabad, drawn on any Nationalized Bank.
- ^ **Cover B** should contain Rent expected per SFT.

Both **Cover A** and **Cover B** shall be placed in **ONE BIGGER ENVELOPE** superscribed as "**Premises for Satellite Office, VANASTHALIPURAM/KUKATPALLY, Hyderabad**" and sent to the undersigned to the above mentioned address.

The last date for submission of filled in offers is 15 hrs on 15.04.2013. The Technical bids will be opened at 15.30 hrs on 15.04.2013 in presence of the attended bidders or their authorized representatives. Late tenders will not be considered.

The complete details and bid documents please log on to www.licindia.co.in OR www.licindia.com and go to 'Property' and click the link "advertisement for Requirement of Office premises at **Vanasthalipuram and Kukatpally**, in Hyderabad City.

No brokers/intermediaries shall be entertained.

LIC of India reserves the right to accept or reject any or all offers in full/ part without assigning any reason whatsoever.

Date : 31.03.2013.

Sr.Divisional Manager.