



भारतीय जीवन बीमा निगम, मंडल कार्यालय, पंडरी, रायपुर (छग) 492004

Ref: Raipur D.O/Glow Sign Board

Date-15.06.2023

M/s-----

Re: -Inviting quotations for Providing, Installation and Maintenance of New3 M Glow Sign Boards Signage/Wrap-up at various locations in and around Raipur Division from Empanelled Vendors of Raipur Division Only.

Sealed Tenders are invited for Providing, Installation and Maintenance of New3 M Glow Sign Boards /Signage/Wrap-up at various locations in and around Raipur Division from the Empanelled Vendors of Raipur Division only. The details of these items are given in Annexure-1 of the tender document. Vendors are requested to quote rates for desired items and submit the same after duly filled in signed, stamped and sealed to L.I.C of India, Raipur Division on or before 22.06.2023 .The envelope containing quotations along Tender Fee should be super scribed with the words **“Quotations for Providing, Installation and Maintenance of New 3M Glow Sign Boards Sinage/Wrap-up** and addressed to:

Manager (Sales)
L.I.C of India
2ND Floor
Divisional Office-Raipur
Pandri, Raipur
Chhattisgarh

Specifications and Terms and conditions mentioned below

Specifications of New Glow Sign Boards /Signage/Wrap-up –

- All components of the Glow Sign Boards/Signage/Wrap up should have a consolidated 3 years warranty.
- Specifications for the vinyl which is Warranted for 36 months is as follows-
3M Panagraphics Flex (P IV) and 3M 2330series (2330-26 Golden Yellow, 2330-86 Vivid Blue)
- Main Frame-MS Square pipe of 1”*1” cross section, 20 guage thickness. The box Frame to be covered from top, bottom and sides by 26 Guage Pre Coated GI sheet and Back side to be covered by 26 guage plain GI sheets .Primer paint work. Frame should be painted all sides.
- Tensioning System: Aluminium L Angle tensioning system for edge to edge Lighting.
- Electrical Accessories:-LED Rigid Light bars to be placed of ISI mark. Drip cap with 25mm extension. Prevent dark bands. The lightning should be uniform and even throughout the box.
- Timer of Reputed Brand.

CONDITIONS:

- A. Kept in single envelope super scribing with the wordings "Tender for 3 M Glow Sign Board /Signage/Wrap-up".
- B. If the item supplied is found defective or not up to the mark during the period of three years from the date of supply / installation, the same have to be replaced free of cost at the sole discretion of the Corporation, at the cost and expenses of the Bidder/Vendor, without any delay, default or demur.
- C. The Life Insurance Corporation of India may impose any other condition/s as it thinks fit and proper at the time of awarding contract.
- D. The Life Insurance Corporation of India reserves the right to relax / waive or alter any of the General Terms & Conditions, if it finds sufficient reasons to accept a tender with regard to the price, quality & standard of the bidder / vendor in the market and other relevant conditions.

SCOPE OF WORK FOR BACK-LIT SIGNAGE/WRAP-UP:

- A. Fabrication and erection of complete signage — Sign Cabinet, fascia ,branded electrical fittings etc. as per specifications provided in this note, including removal of existing signage.
- B. Vendor should supply and install the SIGN BOARD/Wrap up at Locations given in annexure 'A' Signage's / Wrap-up in the under Raipur Division, Size of Signage /Wrap-up will be as per actual measurement.

OTHER CONDITIONS:

- A. After installing the Signage/Wrap-up, the vendor has to submit two photos of that location taken during the day and night time. The photos should be signed by respective Officer in Charge with Branch Office seal & Stamp.
- B. At random checking of Signage/Wrap-up will be done by the Officials / Managers and payment will be released only after certification by LIC Officials.
- C. The Successful Bidder has to pay 10% of the Total Invoice Value of security deposit or will be deducted from settlement of bill/invoice raised by vender time to time.
- D. After the Expiry of 3 Years (Warranty Period) only the Security Deposit will be Refundable to the Vendor / Selected Bidder.
- E. The Rate contract shall be valid for one year from the date of placing of first order.
- F. Size of Sign Boards/Wrap-up may vary from Branch to Branch depends upon available space hence before starting work, successful bidder has to visit every site & submit his report along with actual measurement to Manager (Sales). On the basis of report final order will be issue.

WARRANTY FOR SIGN BOARDS/WRAP-UP:

1. Every vendor should provide a Comprehensive Warranty Match component warranty from the single source manufacturer of the translucent vinyl and the flexible substrate for the period of 3 years, at least.
2. Warranty should be issued by a notified solution provider i.e. principal manufacturer of flex and vinyl material by virtue of being branch / subsidiary in India and enforceable in Indian Court of Law.
3. The warranty for the flex and vinyl should be a comprehensive warranty for the period of 3 years and should be on pro rata basis. In case of any failure in the product brought to the notice of the Life Insurance Corporation of India within the warranty period, the bidder/ vendor should be responsible for replacing the fascia.
4. The Signage/Wrap-up should be warranted by the Indian subsidiary / Branch of the bidder/vendor for all sorts of Indian weather and dust conditions. Without any sub clauses for high Traffic Areas / high Pollution Areas / high Temperature Areas. This means that there should be tested field warranties and not just product warranties.

FLEXIBLE SUBSTRATE SHOULD COVER FOLLOWING WARRANTIES:

1. Yellowing/ Graying of Flex 2) Wicking of Flex 3) Fungus or Mildew formation on Flex

COLOUR VINYL SHOULD COVER FOLLOWING WARRANTIES:

- (1) Vinyl Peel-Off (2) Fading (3) Shrinking (4) Cracking and Crazing

Tender Schedule

1. Date of calling quotation & upload on LIC website-15.06.2023
2. Last date for receipt of Quotations -22.06.2023 up to 02.00 PM
3. Date and time of opening of Quotations-22.06.2023 at 03.00 PM

Terms and conditions

1. Vendors are required to deposit Tender Fee of Rs.295.00 (Including 18% GST) in form of demand draft drawn on any Nationalized/Scheduled Bank in favour of LIC of India, payable at Raipur or Through deposit by Cash at our cash counter at LIC of India, Divisional Office Raipur, During cash working hours on all working days excluding all Saturdays, Sundays and Holidays of the Month.

Vendors seeking exemption from tender fee should attach proper document /certificates (self attested) for claiming the same.

2. Security deposit of the amount equivalent to 3% of the work order value or Rs. 50000.00 whichever is higher will have to be deposited by the successful tenderer within 21 days of issue of work order.

3. Vendors are required to quote rates as per our tender format (Annexure-1)

Rates to be quoted by the vendors should be Excluding GST and inclusive of all other taxes (if any) cost of flex printing ,LED Rigid Bar ,fitting charges (with iron angles) delivery cum loading/unloading charges,Frieght,labour and all other miscellaneous charges to be delivered and fitted at our respective offices for which order placed.

The quoted rates will be valid for one year from the date of publishing of this tender. The Validity of rates can be further extended for one more year by mutual agreement.

4. Signage/wrap up/glow sign boards are currently installed at all the location mentioned in Annexure –1 they are to be replaced (If required) and new signage/wrap up/glow sign boards are to be installed. Iron angles for mounting of signage/wrap up/glow sign boards are already in place at many of the locations, However the vendor may have to replace with new iron angles, LED Rigid Bar Lights, Flex & GI Sheet and Timer Aluminium L Angle tensioning system wherever required.

5. Vendor will have to maintain the installed Glow sign boards/Signage/Wrap-up in good condition for the period of 3 years from the date of installation. Maintenance will include replacement of faulty LED Rigid Bar lights, replacement/repair of timer, replacement of flex incase of fading etc.

6. Any other associated cost including maintenance, transportation cost, recce, wires, installation of new iron angles where ever required will have to be borne by the vendor, no other charge other than the per sq foot rate will be paid.

7. Vendor will have to submit the signed copy of these specifications, terms and conditions and annexure-1 along with the tender.

8. The locations for installation of signage/wrap up/glow sign boards are mentioned in Annexure-I, vendor is advised to do a proper recce of the place of installation.

11. Installation work of signage/wrap up/glow sign boards will have to be completed by the selected vendor within 30 days of issue of work order for this purpose, failing which penalty will be imposed as per Penalty clause of these terms and conditions.

12. Supply of the material should be strictly as per LIC guidelines and no deviation in this regard will be acceptable.

Signature of Tenderor (Authorized Signatory)

Seal of Firm/Supplier

Date

13. Penalty Clause:

- a) If Installation work of signage/glow sign boards is done after 30 days of receiving the work order but within 45 days: 1 % of order value per day for the number of days over and above 30 days.
- b) If delivery made after 45 days of receiving the work order : Total Penalty as per point (a) above + 2 % of order value per day for the number of days over and above 45 days subject to maximum penalty of 100% of order value.

14. In case the vendor fails to supply the items as per his quoted rates or derogates from the terms and conditions mentioned in this tender document, it may lead to blacklisting of that vendor.

15. Vendor will have to submit the job completion certificate signed by the concerned Branch In charge along with the bills for concerned job. The format of job completion certificate will be shared with the successful bidder by our office.

16. If after the Installation work of signage/glow sign boards/Wrap-up, it is found that the completed work is not according to the specifications provided for this purpose no payment will be made for such work.

17. Payment will be made through NEFT. No advance payment will be made.

18. The Competent authority reserves the right to accept or reject any tender in part or in full and if necessary for any reason whatsoever cancel/amend/modify the Tender.

19. In case two or more vendors quote same/equal rate, then the supply order will be distributed equally among such vendors quoting same/equal rates. (In L-1 situation)

20. **Payment will be made only after receipt of 3M MCS warranty Card/certificate from the authorized distributor of 3M Company.**

In Warranty Card must have the following points-

a) Converter/Agency/ who has issued the 3M MCS Warranty Card

b) Address of the place where the Signage/Wrap up has been installed.

c) Details of the Graphics Materials Which Has been used-Substrate & vinyl

d) Warranty period

e) Photograph of the installed Signage/Wrap up

21. Any dispute arising out of or relating to this tender shall be deemed to have arisen in Raipur and shall be under jurisdiction of a court in Raipur.

All the above Terms & Conditions as mentioned in your letter dated 15.06.2023 are accepted by us.

Signature of Tenderor (Authorized Signatory)

Seal of Firm/Supplier

Date

Senior Divisional Manger

Annexure- 1

S N	Station	Branch Name	New Glow Sign Boards /Signage/Wrap-up (Per sq.ft Rate) with Timer (ex.GST)
Local Offices ,Guest Houses & Distance up to 40Kms (A Stations)			
1	Raipur	Raipur-1	
2	Raipur	Raipur-2	
3	Raipur	Raipur-3	
4	Raipur	CAB Raipur	
5	Raipur	SO-Raipur1	
6	Raipur	C Zone	
7	Abhanpur	SO-Abhanpur	
8	Durg	Durg	
9	Bhilai	Bhilai-1	
10	Bhilai	S.T.C.Bhilai	
11	Bhilai	Bhilai-2	
12	Bhilai	CAB Bhilai	
13	Durg	SO-DURG	
14	Kumhari	SO-Kumhari	
15	Bhilai	SO-Risali	
Outside Branches & Guest Houses distance 41 Kms to 100 Kms (B Stations)			
16	Rajnandgaon	Rajnandgaon	
17	Rajnandgaon	SO Rajnandgaon	
18	Khairagarh	SO Khairagarh	
19	Kurud	SO-Kurud	
20	Mahasamund	SO Mahasamund	
21	Balod	SO Balod	
Outside Branches & Guest Houses distance above 100 Kms (C Stations)			
22	Bemetara	SO Bemetara	
23	Rajim	SO Rajim	
24	Gariyaband	SO Gariyaband	
25	Jagdapur	Jagdapur	
26	Kanker	Kanker	
27	Dantewada	Dantewada	
28	Bhanupratappur	SO Bhanupratappur	
29	Kondagaon	SO Kondagaon	
30	Saraipali	Saraipali	
31	Dongargarh	SO Dongargarh	
32	Kawardha	SO Kawardha	
33	Kasdol	SO Kasdol	
34	Dallirajhara	Dallirajhara	

Signature of Tenderor (Authorized Signatory)

Seal of Firm/Supplier

Date-

