



**LIFE INSURANCE CORPORATION OF INDIA**  
 EASTERN ZONAL OFFICE, ENGG. DEPTT. (4<sup>TH</sup> FLOOR)  
 "HINDUSTHAN BUILDING", 4, C.R. AVENUE, KOLKATA – 700072  
 PHONE: 033-22129077/22127443,  
 E-mail: ez\_engineering@licindia.com  
 AN ISO 9001:2015 CERTIFIED DEPARTMENT

## **System Tender No. : LICI/EZ/ENGG/2022-23/42 dated- 06.03.2023**

### **e- Tender Notice**

<p>भारतीय जीवन बीमा निगम LIFE INSURANCE CORPORATION OF INDIA</p>	<p>Life Insurance Corporation Of India, Eastern Zonal Office, Engineering Department, Hindusthan Building, 4th Floor, 4, Chittaranjan Avenue, Kolkata- 700072, Phone: 033 2212-7443, Email:ez_engineering@licindia.com, Website: <a href="http://www.licindia.in/tenders">www.licindia.in/tenders</a></p>
<b>COMPETITIVE BIDDING</b>	
<p>Life Insurance Corporation of India invites e-bids through <b>website</b> <a href="https://www.tenderwizard.com/LIC">https://www.tenderwizard.com/LIC</a> from eligible bidders for the following works:</p>	
Bid No.	<b>LICI/EZ/ENGG/2022-23/42 dated- 06.03.2023</b>
Description of Works	E- Tender ( Percentage rate) for proposed Addition Alteration in Lobby & Staircase and Toilet Renovation works in DO Asansol <b>Estimated Cost: Rs. 65.38 lakhs (approx.) (Excluding GST)</b>
Sale Period (Downloading)	From 06.03.2023 at 17:01 Hrs. to 27.03.2023 upto 17:30 Hrs.
Bid submission closing date & time	<b>28.03.2023 upto 14:00 Hrs.</b>
Contact Person E-mail:	DasA@licindia.com
<p><b>The complete set of Tender Documents comprising BID- I, II, &amp; III has been made available at e-tender portal <a href="http://www.tenderwizard.com/LIC">http://www.tenderwizard.com/LIC</a>.</b></p>	
<p><b>Note: Any addendum/corrigendum/sale date extension in respect of above tenders shall be issued on website: <a href="http://www.tenderwizard.com/LIC">http://www.tenderwizard.com/LIC</a> only. Bidders are therefore requested to regularly visit the said website to keep themselves updated.</b></p>	
Dated 06.03.2023	CHIEF ENGINEER



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## **NOTICE INVITING E-TENDER (NIT)**

**System Tender No. : LIC/EZ/ENGG/2022-23/42 dated- 06.03.2023**

Life Insurance Corporation of India intends to invite Percentage Rate **"E- Tender ( Percentage rate) for proposed Addition Alteration in Lobby & Staircase and Toilet Renovation works in DO Asansol ."**

**The Eligibility Criteria are as detailed below:-**

Estimated cost (Rs. In Lakhs) (Excluding GST)	Minimum <b>bank solvency</b> ( should not be more than One year old from the last date of submission of Bid) <b>OR</b> Net Worth Certificate (Rs. In Lakhs)	<b>Average annual financial Turn-over</b> on construction works during last five (05) years. (in Lakhs) 2017-2018, 2018-2019 2019-2020, 2020-2021 & 2021-2022, considering average of any three financial years having maximum turnover among last five Financial years.	<b>Work Experience:</b> The applicant/bidder should have successfully completed similar works, during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following:.
<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
<b>Rs 65.38 Lakhs</b>  <b>(Excluding GST)</b>	Bank Solvency of <b>Rs.26.16 Lakhs.</b>  <b>OR</b>  Net Worth Certificate of <b>Rs 6.54 Lakhs</b>	<b>Rs. 32.70 Lakhs</b>	<b>Three similar</b> completed works costing not less than the amount equal to <b>Rs. 26.16 Lakhs.</b> <b>OR</b> <b>Two similar</b> completed works costing not less than the amount equal to <b>Rs. 32.70 Lakhs.</b> <b>OR</b> <b>One similar</b> completed works costing not less than the amount equal to <b>Rs. 52.31 Lakhs.</b>

**NOTES:**

**A. WORKS EXPERIENCE:**

- The value of executed work**( by bidders in the last 7 years ) shall be brought to current costing level by enhancing the actual value of work at simple rate of **7% per annum** , calculated from the date of completion of the work to previous day of last date for submission of bids .
- Similar nature of work: Interior Work, Civil, Painting, sanitary & plumbing and Electrical Installations etc** in Office Building, Residential Buildings, Commercial Building, Shopping Complex, Institutional Building **but not Industrial Buildings like Ware House, Factories, Plants etc. unless otherwise mentioned specifically**



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3. The applicants/bidders need to submit completion certificate for all qualifying works, containing the details such as Date of Commencement & Completion, Details of similar nature of works, Final Completion Cost duly certified by Authorized Officials in case of Govt./Semi Govt. or Public Sector Undertaking.
4. In case, qualifying works are from **Private Sector**, the applicants/bidders to submit payment received details duly certified by Chartered Accountant. If called for documents such as copy of final bill or other relevant documents, to be submitted for verification.

*For Qualifying works executed by bidder in private sector, he should submit the details of payment received duly certified by Chartered Accountant i.e. Copy of paid final bill, **Form 26AS and Form 16A** of relevant period for verification of amount of work done.*

**5. Key Construction Activities Criteria for Modernization works:**

Applicants/bidders should have completed 50% in numbers of any of following Key Construction Activities as included in the scope of the proposed work, either completed separately or combined in qualifying works (contract completed):

Proposed Building has the following **seven** numbers Key Construction Activities in addition to **Interior & Civil Works (mandatory)**, then the applicants/Bidders should have carried out at least **04(four)** out of them:

- i. Interior / Exterior finishing work
  - ii. Flooring
  - iii. Plumbing Work
  - iv. Painting Work
  - v. Electrical Installations /Electrical Wiring
6. **Delay in completion:** Even though the Bidder has executed similar nature work of qualifying amount/s , he will not be prequalified if there is unjustified delay in completion of work by more than 25% period of total permissible time period( Permissible time period means Schedule time limit + Justified extended time period allowed without imposing liquidated damages /Penalty ) The Performa in which the bidder should obtain the performance certificate for the executed works is enclosed as Annexure- "III"

**B. AVERAGE ANNUAL FINANCIAL TURN OVER:**

The Applicant should have Average Annual Financial Turnover of not less than **Rs. 32.70 Lakhs** of proposed work and shall be derived by considering average of **any three financial years having maximum turnover among last Five Financial years ending 31<sup>st</sup> March of previous Financial year from the year in which NIT is published. (Scanned copy of certificate from Chartered Accountant to be uploaded).**

Please note that in case final audited account statements are not available for the last year, then provisional account statements can be submitted duly certified by Chartered Accountant.



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**C. SOLVENCY/BANKER CERTIFICATE OR NETWORTH CERTIFICATE (ANY ONE TO BE SUBMITTED)**

Solvency/Banker Certificate to be at least amount to **Rs.26.16 Lakhs** and should not be more than **One year old from the last date of submission of Bid**. Solvency/Banker Certificate should have been issued by a Scheduled Commercial (i.e. Indian Or Foreign Bank included in Second Schedule of Reserve Bank Of India Act 1934 excluding Co-operative Banks or Regional Rural Banks ( Sample Form for Solvency Certificate – **Annexure- "I"** is attached)

OR

Net worth Certificate of minimum amounting to **Rs 6.54 Lakhs** for the proposed works issued/certified by Chartered Accountant on basis of Final Audited account or provisional account statement in case final audited account statements are not available (Sample Form for Net worth Certificate – **Annexure – "II"** is attached)

**D. DISQUALIFICATION:**

Even if an applicant meets the Qualification Criteria, he shall be subject to disqualification if he or anyone of the constituent partner/Director is found to have.

- i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirement and/or
- ii) Records of poor performance during last five years, as on the date of NIT, such as abandoning the work, rescission of the contract for reason which are attributable to non performance of the contractor, inordinate delays in completion, consistent history of litigation resulting in awards against the contractor or any of the constituents, or financial failure due to bankruptcy and so on.

**E. JOINT VENTURE:** Joint Ventures / Consortium and Special Purpose Vehicle (SPV) applicants will not be considered in the bidding.

**F. PERFORMANCE REPORT:** for Qualifying works shall be called from Client as per Proforma – Annexure- "III"



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**NOTE:**

- (a) The Bidder will be considered for Qualification only after satisfactory verification of the genuineness of the Bank Solvency Certificate/Bankers certificate/Net worth Certificate and other submitted documents as proof of Credentials. In case the BG and /or any of the documents of credentials submitted by the Bidder is/are not genuine the Bidder will be barred from participating in the tender of the Corporation for 3 to 5 years period and the information will be shared with Govt. of India, Banks and other financial institutions and their previous/present employers etc.
- (b) The credentials of works executed under Joint-Ventures system and applications from Joint Venture agencies shall not be accepted.
- (c) In case of Private works the following documents shall be submitted to ascertain the genuineness of the works.
- (i) The applicants/bidders to submit payment received details duly certified by Chartered Accountant i.e. Copy of Final Bill, Form 26AS and Form 16A of relevant period for verification of amount of work done. If called for documents such as copy of final bill or other relevant documents to be submitted for verification
- (d) Certificate Submitted from the previous employer in support of credentials should clearly mention the postal address, telephone number and Email id of the Employer.**
- (e) The Chief Engineer reserve the right to not to open Financial Bid of any / all the Bidders at his sole discretion without assigning any reason whatsoever.
- (f) Any bidder applied and fulfilling the eligibility / Pre- qualifications criteria may not be considered for enlistment if unsatisfactory/ unacceptable performance report/s, inspection report/s is/are received for the Completed projects from their previous Employer/ based on the inspection report submitted by our team of Engineers after inspecting the Bidders completed similar works.



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**ANNEXURE- "I"**

To,  
 The Chief Engineer,  
 LIC of India,  
 Eastern Zonal Office,  
 Hindusthan Building (4<sup>th</sup> Floor),  
 4, C.R. Avenue,  
**Kolkata- 700072.**

**BANKERS CERTIFICATE FROM A BANK**

This is to certify that to the best of our knowledge and information that M/s / Shri..... having marginally noted address as a customer of our Bank are/is respectable and can be treated as good for any engagement up to a limit of Rs..... (Rupees.....)

This certificate is issued without any guarantee or responsibility on the Bank or any of the Officers.

Date:  
 Place:

(Signature of Authorized Officials)  
 For the Bank.

**NOTE:**

1. Banker's Certificate should be on letterhead of the Bank, addressed to Tender Issuing Authority..
2. In case Partnership firm, certificate should include names of all partners as recorded with the Bank.
3. The Bid will not be considered valid if any change to the above format is made.



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**ANNEXURE- "II"**

**FROM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT**

It is to certify that as per the audited Balance Sheet and Profit & Loss Account during the Financial Year ..... the Net Worth of M/s..... (Name & Registered Address of Individual/Firm/Company) as on 31<sup>st</sup>. March ..... (**previous financial year** from the year in which NIT is published/ application invited for Empanelment) is Rs..... (Rupees..... ) after considering all liabilities.

It is certified that computation of Net Worth based on my/our scrutiny of the Book of Accounts, Records and Documents is true and correct to the best of my/our knowledge.

(Signature of Chartered Accountant)

Name of Chartered Accountant:

Membership No. of ICAI:

Date:

Seal

**NOTE:**

1. The Net Worth certificate should be on letter head of the Chartered Accountant.
2. In case of Bidder is Partnership firm, Certificate should include names of all partners as recorded with the Chartered Accountants.



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**ANNEXURE- "III"****PERFORMANCE REPORT OF WORKS REFERRED IN QUALIFICATION BID**

1.	Name of work/project & location:	
2.	Agreement No.	
3.	Estimated Cost:	
4.	Tendered Cost:	
5.	Date of start	
6.	Date of Completion	
	i) Stipulated date of completion	
	ii) Actual date of completion	
7.	If actual date of completion is beyond original stipulated date of completion:  a) Extended Period without imposition of penalty/Liquidated damages for..... Numbers of days/Months  b) Extended Period with Penalty/Liquidated damages for..... Number if days/Months	
8.	Performance Report:	
i)	Contractors Site Organization	a) Well Organized b) Adequate c) Poorly Organized
ii)	Quality of materials with reference to specifications	a) Good b) Satisfactory c) Poor
iii)	Workmanship and Supervision	a) Good b) Satisfactory c) Poor
iv)	Labour Relations and facilities	a) Good b) Satisfactory c) Poor
v)	Attitude towards settlement of disputes and differences	a) Co-operative b) Non Co-operative
vi)	Safety Record a) Were there any accidental / structural collapses at site.  b) If answer to (a) is Yes, state whether due to:	i) Yes ii) No  i) Negligence ii) Improper work iii) Reasons beyond control

Any other remarks: .....

Dated

Signature of Authorized Official

(Note: This format shall be part of Pre-Qualification Form and the Bidder shall be obtain Performance Certificate from the Employer in above format and submit along with pre-qualification documents).





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## E-Tendering Programme

### KEY DATES (TENDERING PROGRAMME)

Sl. No.	Department Stage	Contractor Stage	Start Date and Time	Expiry Date and Time
1.	.....	Downloading of Tender Document	<b>06.03.2023</b> <b>17:00 Hrs.</b>	<b>27.03.2023</b> <b>17:30 Hrs.</b>
2.	.....	Online submission of tender documents	<b>06.03.2023</b> <b>17:01 Hrs.</b>	<b>28.03.2023</b> <b>14:00 Hrs.</b>
3.	.....	Last date of physical submission of EMD & Tender fees, if tenderers avail the option in form of DD/PO/BG in the office of LIC of India, EZO, Kolkata.	<b>07.03.2023</b> <b>10:01 Hrs.</b>	<b>28.03.2023</b> <b>14:00 Hrs.</b>
4.	.....	Last date of online payment through NEFT/RTGS for EMD & Tender Fees and to be deposited UTR no. in due date of submission of tender.	<b>06.03.2023</b> <b>17:01 Hrs.</b>	<b>27.03.2023</b> <b>Upto 23:59 Hrs.</b>
5.		Pre-bid meeting		<b>14.03.2023</b> <b>11:00 Hrs.</b>
6.	.....	Physical Opening of BID-I and Online Opening of BID-II		<b>28.03.2023</b> <b>15:00 Hrs.</b>

**NOTE: The date of opening of BID- III (Financial BID) shall be intimated at a later date to contractors, who fulfill the selection criteria.**

### The venue of the Physical Submission of BID-I:

**Life Insurance Corporation of India**  
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 Engineering Department (4<sup>th</sup> floor),  
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