



OFFICE OF THE CHIEF ENGINEER,  
L.I.C. OF INDIA, NORTHERN CENTRAL ZONAL OFFICE,  
1<sup>ST</sup> FLOOR, "JEEVAN VIKAS BUILDING",  
16/275 , CIVIL LINES , M.G. MARG, KANPUR – 208001  
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# BID – I

(EMD & TENDER PROCESSING FEES)

**Name of Work: E-Tender for External/  
Structural Repairs and Painting of LIC Zonal  
& Divisional Office Building at M.G. Marg  
Kanpur.**

TENDER FEE DETAILS		
Tender Fee	Rs	2,000.00
GST	Rs	360.00
Total	Rs	2,360.00

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## PROCESS FOR SUBMISSION OF TENDER FEES & EMD

**(A) Non-refundable Tender Fees : Rs. 2000/- + Rs.360/- towards 18 % GST = Total Rs. 2360/- (Rupees Two Thousand Three Hundred Sixty Only)**

<b>Process for remittance</b>
<p>Online payment to be remitted to the bank account of LIC of India, NCZO, Kanpur through NEFT/RTGS in this Bid. The proof of remittance (UTR No.) of above remittance shall be uploaded in BID – I of E-tender</p> <p style="text-align: center;">Or,</p> <p>Entire Tender Fee in the form of Demand Draft/ Pay Order/ Banker's Cheque of any scheduled bank in favour of "Life Insurance Corporation of India" payable at Kanpur (UP). <b>The Original DD should be submitted physically to the Office of "Chief Engineer, LIC of India, NCZO, Kanpur (UP) " at the address mentioned in bid documents in a sealed envelope on or before the due date and time mentioned in key date.</b> The scanned copy of DD/ Pay order/ Banker's Cheque should be uploaded mandatorily in BID-I while bid preparation stage as per key dates mentioned in e-tender documents.</p>

**(B) Earnest Money Deposit (EMD) : Rs. 60,000/ (Rupees Sixty Thousands Only)**

Below mentioned options are available for deposit of EMD. Bidder can choose one option out of flowing options :

<b>S.No.</b>	<b>Process for remittance</b>
(1)	Entire EMD amount to be remitted to the bank account of LIC of India, NCZO, Kanpur (UP) through NEFT/RTGS. The proof of remittance (UTR No.) of above remittance shall be uploaded in BID – I of e-tender.
<b>OR</b>	
(2)	Entire EMD amount in the form of Demand Draft/ Pay Order/ Banker's Cheque of any scheduled bank in favour of "Life Insurance Corporation of India" payable at Kanpur (UP). <b>The Original DD should be submitted physically to the Office of "Chief Engineer, LIC of India, NCZO, Kanpur (UP)" at the address mentioned in bid documents in a sealed envelope on or before the due date and time mentioned in key date.</b> The scanned copy of DD/ Pay order/ Banker's Cheque should be uploaded mandatorily in BID-I while bid preparation stage as per key dates mentioned in e-tender documents.

**Note :**

- (1) Bidders are requested to note that deposit of EMD and payment of tender fees must be in any one of the above modes only. Deposit / Payment in modes other than above specified mode will not be accepted. No exemption on deposit of EMD and payment of tender fees will be given to MSME/ NSIC registered bidders.
- (2) If the Tender processing fees and EMD is submitted through online payment/ NEFT/ RTGS in LIC bank account, the above payment should be done from the Company's bank account only. Please note that the payment made through the bank account of any individual will not be accepted.
- (3) Payment of Tender Fees & GST and EMD through IMPS (Immediate Payment Service/ Immediate Fund Transfer) will not be accepted. Online payment shall be in the form of NEFT/ RTGS only.
- (4) Address to which the original DD/ Pay order/ Banker's Cheque is to be submitted :

Office of the Chief Engineer,  
LIC of India, North Central Zonal Office,  
Engineering Department,  
1<sup>st</sup> Floor, Jeevan Vikas Building,  
16/275 , Civil lines , M.G. Marg,  
KANPUR – 208001

- (5) Bidders are to note that the original DD/Pay order/ Banker's Cheque towards EMD must be reached to our office well before the last date & time mentioned in the key dates. Any type of delay including postal delay in submission of the same shall not be entertained.

**Details of LIC bank account for remittance of Tender Fees & EMD through online/ NEFT/RTGS:**

Name of Account Holder	Life Insurance Corporation of India
Name of Bank	Axis Bank Ltd.
Branch :	Civil Lines Branch, Kanpur.
15 Digit Account No.	911020067317027
IFSC code	UTIB0000133

**REFUND & FORFEITURE OF EMD :**

1. The EMD of the contractors who do not provisionally qualify will be released without opening their financial bid.

### Key Dates

Sr. No.	Stage	Start Date & Time	Expiry Date & Time
1(b)	Downloading of Tender Documents	03.03.2023 17.01 Hrs.	23.03.2023 17.00 Hrs.
2	Pre Bid Discussions	17.03.2023 11.30 hours	
3	Deposit of Tender Processing Fees & EMD through NEFT/ RTGS	03.03.2023 17.01 Hrs.	23.03.2023 up to 17.00 hrs.
4	Physical submission of EMD in the form of Demand Draft in the Office of the Chief Engineer, NCZO, Kanpur	Up to 14.00 Hrs. on 24.03.2023	
5	Online submission of tender BID I, BID II & BID III ( Part I and Part II)	03.03.2023 17.01 Hrs.	23.03.2023 up to 17.00 hrs.
6	Opening of BID- I & BID- II	24.03.2023 at 14.30 hrs.	
7	Opening of BID-III (Financial Bid)	Shall be intimated to eligible bidders only at a later date	
8	Venue of the Pre-Bid meeting	Office of the Chief Engineer, L.I.C. of India, N.C.Z.O., Engg. Deptt., 1 <sup>st</sup> Floor, Jeevan Vikas Building, 16/275 , CIVIL LINES , M.G. MARG, KANPUR – 208001	