




Ref:NZ/Estate/tenancy

Date: 05.07.2023

**Zonal Manager**

Please approve the list of vacant spaces detailed below to be uploaded on our website on the date on which our advertisement in Times group newspaper will be published.

  
Regional Manager (Estate)

This is with reference to advertisement published in newspapers on -----, July 2023 for letting out vacant space in Delhi.

The detailed information is as follows:-

1. The vacant space is available as per schedule given below:-

LIC of India, Zonal Office, Delhi			
List of vacant premises in Delhi/NCR			
S.no.	Location	Address	Area (In Sq.ft)
1	Delhi	JEEVAN TARA BUILDING, G.F., PARLIAMENT STREET, NEW DELHI	99.17
2	Delhi	G-6, GF, JEEVAN PRAVAH, DISTRICT CENTRE, JANAK PURI, NEW DELHI	80
3	Delhi	JEEVAN PRAVAH BUILDING, GF, DIST. CENTRE, JANAKPURI,, NEW DELHI	81
4	Delhi	Upper GF, JEEVAN PRAVAH ,LIC DO-III, DISTRICT CENTRE, JANAK PURI, NEW DELHI	75
5	Delhi	10 , DARYA GANJ ANSARI RD, DELHI, All floors	49,304.70
6	Delhi	10, DARYA GANJ, GF, DELHI	1,918.00
7	Delhi	10,DARYA GANJ, GROUND & FIRST FLOOR, DELHI	2,008.00
8	Delhi	10 , DARYA GANJ, GROUND FLOOR, DELHI	400
9	Delhi	BHARAT BASE BUILDING, FF,10, DARYA GANJ,, NEW DELHI	3,260.00
10	Delhi	BHARAT BASE BUILDING, FF,10, DARYA GANJ,, NEW DELHI	3,390.00
11	Delhi	10,GF, DARYA GANJ, , DELHI	570.30
12	Delhi	8, DARYA GANJ, Basement, ANSARI ROAD, DELHI	4,205.40
13	Delhi	llnd/Top Floor, KATARA MITTHAN LAL, SADAR BAZAR, DELHI	1,898.00
14	Delhi	BO-122, GF, PLOT NO. 104, SECTOR 44, GURGAON, HARYANA	218.28
15	Delhi	1515-1517, FF, SHANKER NIWAS BUILDING, CHANDNI CHOWK, DELHI	175.45
16	Delhi	1515-1517,FF, SHANKER NIWAS BUILDING, CHANDNI CHOWK, DELHI	470
17	Delhi	1515-1517,FF, SHANKER NIWAS BUILDING, CHANDNI CHOWK, DELHI	101.34
18	Delhi	1515-1517, GF, SHANKER NIWAS BUILDING, CHANDNI CHOWK, DELHI	520

Northern Zonal Office, Jeevan Bharati, 124 Connaught Circus, New Delhi-110001. TEL: 011-23713588; 011-23315659

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19	Delhi	1515-1517, FF, SHANKER NIWAS BUILDING, CHANDNI CHOWK, DELHI	180
20	Delhi	1515-1517, FF, SHANKER NIWAS BUILDING, CHANDNI CHOWK, DELHI	168.44
21	Delhi	GF, JEEVAN TARA BUILDING, PARLIAMENT STREET, NEW DELHI	1,848.00
22	Delhi	GF, JEEVAN TARA BUILDING, PARLIAMENT STREET, NEW DELHI	107.6
23	Delhi	2nd Floor, JEEVAN DEEP BUILDING, PARLIAMENT STREET, NEW DELHI	801
24	Delhi	JEEVAN DEEP BUILDING, PARLIAMENT STREET, NEW DELHI	3,697.00
25	Delhi	GF, GARAGE , PARLIAMENT STREET, NEW DELHI	200
26	Delhi	ANNEXE, JEEVAN DEEP BUILDING, PARLIAMENT STREET, NEW DELHI	200
27	Delhi	GF, 25, LAXMI INSURANCE BUILDING, ASAF ALI ROAD, NEW DELHI.	1,237.00
28	Delhi	3rd floor, 25, LAXMI INSURANCE BUILDING, ASAF ALI ROAD, NEW DELHI.	176
29	Delhi	4th FLOOR, LAXMI INSURANCE BUILDING, ASAF ALI ROAD, NEW DELHI.	2,360.00
30	Delhi	4th floor, 25, LAXMI INSURANCE BUILDING, ASAF ALI ROAD, NEW DELHI.	500
31	Delhi	IIIrd FLOOR, LAXMI INSURANCE BUILDING, ASAF ALI ROAD, NEW DELHI.	569
32	Delhi	GF, 25, LAXMI INSURANCE BUILDING, ASAF ALI ROAD, NEW DELHI.	1,300.00
33	Delhi	TROPICAL BUILDING, H-BLOCK, CONNAUGHT CIRCUS,, NEW DELHI.	2,940.13
34	Delhi	First Floor, TROPICAL BUILDING, H-BLOCK, CONNAUGHT CIRCUS, NEW DELHI.	295.18
35	Delhi	GF, TROPICAL BUILDING, H-BLOCK, MIDDLE CIRCLE, CONNAUGHT CIRCUS,, NEW DELHI.	1,653.00
36	Delhi	TROPICAL BUILDING, H-BLOCK, CONNAUGHT CIRCUS,, NEW DELHI.	100
37	Delhi	Mezzanine, TROPICAL BUILDING, H-25, NEW DELHI.	710
38	Delhi	FF, TROPICAL BUILDING, H-BLOCK, CONNAUGHT CIRCUS, NEW DELHI.	5,892.40
39	Delhi	2nd Floor, Front side, SUNLIGHT BUILDING, 26-28, ASAF ALI ROAD, NEW DELHI	3,355.00
40	Delhi	3rd Floor, Front side, SUNLIGHT BUILDING, 26-28, ASAF ALI ROAD, NEW DELHI	4,853.00
41	Delhi	FF, Front side, Middle circle, UNITED INDIA BUILDING, F-BLOCK, CONNAUGHT CIRCUS, NEW DELHI	687
42	Delhi	GF, Backside, Middle circle, UNITED INDIA BUILDING, F-BLOCK, CONNAUGHT CIRCUS, NEW DELHI	2,075.00
43	Delhi	UNITED INDIA BUILDING, F-BLOCK, FF, CONNAUGHT CIRCUS,, NEW DELHI	1,523.00
44	Delhi	FF, Backside, Middle circle, UNITED INDIA BUILDING, F-BLOCK, CONNAUGHT CIRCUS, NEW DELHI	1,065.24
45	Delhi	UNITED INDIA BUILDING, F-BLOCK, IIIrd FLOOR, CONNAUGHT CIRCUS,, NEW DELHI	1,318.44
46	Delhi	UNITED INDIA BUILDING, F-BLOCK, FF, CONNAUGHT CIRCUS,, NEW DELHI	472
47	Delhi	UNITED INDIA BUILDING, F-BLOCK, FF, Middle Circle, CONNAUGHT CIRCUS,, NEW DELHI	1,506.00
48	Delhi	UNITED INDIA BUILDING, F-BLOCK, IInd FLOOR, CONNAUGHT CIRCUS,, NEW DELHI	1,635.02

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49	Delhi	JEEVAN VIHAR BUILDING, GF, PARLIAMENT STREET, NEW DELHI	100
50	Delhi	Basement, JEEVAN VIHAR BUILDING, PARLIAMENT STREET, NEW DELHI	7,764.00
51	Delhi	JEEVAN VIHAR BUILDING, FF, PARLIAMENT STREET, NEW DELHI	150
52	Delhi	4th FLOOR, JEEVAN VIHAR BUILDING, PARLIAMENT STREET, NEW DELHI	140
53	Delhi	JEEVAN VIHAR BUILDING, IIIrd FLOOR, PARLIAMENT STREET, NEW DELHI	5,895.51
54	Delhi	FF, BOMBAY LIFE BUILDING, N-74, 77, CONNAUGHT CIRCUS, NEW DELHI. ( Two separate units of 2800 & 1200 left & right side)	4,002.39
55	Delhi	BOMBAY LIFE BUILDING, IIInd FLOOR, N-BLOCK, CONNAUGHT CIRCUS,, NEW DELHI	973
56	Delhi	GF, N BLOCK, OPP. COMPETENT HOUSE, MIDDLE CIRCLE, BOMBAY LIFE BUILDING, CONNAUGHT CIRCUS, NEW DELHI	1,425.00
57	Delhi	BOMBAY LIFE BUILDING, N-BLOCK, FF, CONNAUGHT CIRCUS,, NEW DELHI	1,904.92
58	Delhi	2nd Floor, BOMBAY LIFE BUILDING, N-BLOCK, CONNAUGHT CIRCUS, NEW DELHI	1,344.00
59	Delhi	GF, LAXMI INSURANCE BLDG, H-BLOCK, CONN.CIRCUS, NEW DELHI	478.36
60	Delhi	FF, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	2,487.00
61	Delhi	10Th Floor, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	8,310.17
62	Delhi	FF, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	2,943.00
63	Delhi	FF, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	768
64	Delhi	7TH FLOOR JEEVAN PRAKASH BLDG, 25 KG MARG N DELHI	856
65	Delhi	GF, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	500
66	Delhi	GF, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	400
67	Delhi	10th FLOOR, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	4,229.65
68	Delhi	8 <sup>th</sup> , 9 <sup>th</sup> Floor, JEEVAN PRAKASH BLDG, 25 K.G. MARG, NEW DELHI	19,891.31
69	Delhi	GF, Front side, SARASWATI INSURANCE BUILDING, 3/16, ASAF ALI ROAD, NEW DELHI.	2,450.00
70	Delhi	2nd floor, JEEVAN RAKSHA BUILDING, ASAF ALI ROAD, NEW DELHI	2,547.00
71	Delhi	3rd floor, JEEVAN VIKAS BUILDING, 30-31A, ASAF ALI ROAD, NEW DELHI.	4,820.69
72	Delhi	Basement, JEEVAN VIKAS BUILDING, 30-31A, ASAF ALI ROAD, NEW DELHI.	3,425.00
73	Delhi	3rd floor, JEEVAN VIKAS BUILDING, 30-31A, ASAF ALI ROAD, NEW DELHI.	4,820.65
74	Delhi	FF, Inner Circle, UNITED INDIA BLDG, F-43, Connaught Place, NEW DELHI	1,423.00
75	Delhi	3rd Floor, NATIONAL INDIAN BLDG, F-19, CONN.CIRCUS, NEW DELHI	2,668.75
76	Delhi	F 19 PLOT NO 41, IIInd FLOOR, BLOCK F CONN.CIRCUS, NEW DELHI	2,632.65
77	Delhi	ORIENTAL BUILDING ANNEXE, 86-88 JANPATH, NEW DELHI	369.6
78	Delhi	IIInd FLOOR, UNIVERSAL BUILDING, ASAF ALI ROAD, NEW DELHI	2,514.00
79	Delhi	3rd Floor, UNIVERSAL BUILDING, ASAF ALI ROAD, NEW DELHI	2,345.64
80	Delhi	4th FLOOR, UNIVERSAL BUILDING, ASAF ALI ROAD, NEW DELHI	2,436.00
81	Delhi	GF, UNIVERSAL BUILDING, ASAF ALI ROAD, NEW DELHI	3,462.89

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82	Delhi	GF, FF & IIND FLOORS, ORIENTAL BUILDING ANNEXE, 86-88 JANPATH, NEW DELHI	10,387.65
83	Delhi	GF & Mezzanine, Jeevan Bharti, 124, CONNAUGHT CIRCUS, NEW DELHI.	949
84	Delhi	FF, LSC, DDA SHOPPING COMPLEX, LIC BO 12E, NARAINA, NEW DELHI	2,696.00
85	Delhi	GF & Upper GF, JEEVAN PRAVAH BLDG, DISTRICT CENTRE, JANAK PURI NEW DELHI	2,690.50
86	Delhi	GF & Upper GF, JEEVAN PRAVAH BLDG ,LIC DO-III, DISTRICT CENTRE, JANAK PURI, NEW DELHI	1,444.00
87	Delhi	6920, GF, NABI KARIM, PAHAR GANJ, NEW DELHI	322.8
88	Delhi	6920, GF, NABI KARIM, PAHAR GANJ, NEW DELHI	2,071.00

2. The offer in prescribed Performa as per Annexure 'A' (Introductory form for leasing space) should be sent in a sealed cover super scribed "Application for office space on lease" at the following address:-

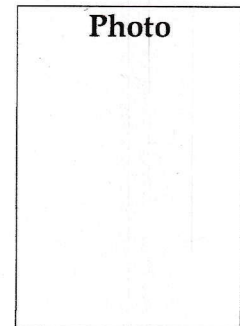
**The Regional Manager (Estate),  
LIC of India, Northern Zonal Office,  
Jeevan Bharati Building,  
11<sup>th</sup> Floor, Tower -II,  
124, Connaught Circus,  
New Delhi-110001**

3. If more than one space is applied for, separate applications are to be submitted.  
4. Actual Chargeable Area will be subject to joint measurement.  
5. For inspection of the available space or for any other query, Estate department may be contacted at Tel: 011- 23713588, 011-23315659.  
E-mail: [nz\\_estate@licindia.com](mailto:nz_estate@licindia.com).  
6. Selected applicants will be called for discussion with members of Zonal Negotiation Committee for rent finalization.  
7. Lease will be as per LIC's standard format with standard rent escalation clause.  
8. Preference will be given to Central Govt. Depts, Public Sector undertakings/Banks/Financial Institutions of standing repute etc.  
9. Other terms and conditions will be applicable as per prevailing Estate policy of LIC of India.  
10. Brokers will not be entertained.  
11. LIC of India reserves its right to accept/reject any or all the applications at its sole discretion without assigning any reason thereof.

*Recommended for approval*  
*[Signature]*  
Additional Zonal Manager

*[Signature]*  
Zonal Manager

**INTRODUCTORY FORM FOR LEASING SPACE**



1. Name of organization : \_\_\_\_\_
2. Name of individual (s) : \_\_\_\_\_
3. Type of organization (proprietorship/ partnership firm/private/public ltd company) : \_\_\_\_\_
4. Registration Number & Date of registration/ Incorporation: \_\_\_\_\_  
\_\_\_\_\_
5. Licence number (if any) : \_\_\_\_\_ Expiry Date : \_\_\_\_\_
6. Nature of Business: \_\_\_\_\_
7. Goods & Service Tax Registration number (if any) : \_\_\_\_\_
8. Duration of Business/Profession : \_\_\_\_\_
9. Particulars of last premises occupied (if any) : \_\_\_\_\_
10. Record of past tenancy with LIC (if any) : \_\_\_\_\_
11. Particulars of family members/ relatives working in LIC: \_\_\_\_\_  
\_\_\_\_\_
12. Turnover /Net Profit/ Income (Last three financial years) :  
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
13. List of immovable properties owned by applicant(s) with address: \_\_\_\_\_  
\_\_\_\_\_
14. Preference particulars of the space required:-
  - a. Address of premises : \_\_\_\_\_
  - b. Area (sqft) : \_\_\_\_\_
  - c. Floor : \_\_\_\_\_
  - d. Intended usage of space : \_\_\_\_\_

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e. Rate per sqft per month offered: \_\_\_\_\_ (Rate per sqft per month offered should be exclusive of all Govt taxes and as per prevailing market rent in the area).

15. Documents submitted as :-

- a. Proof of income (last 3 years) : \_\_\_\_\_
- b. ID Proof : \_\_\_\_\_
- c. Address Proof : \_\_\_\_\_
- d. PAN Number : \_\_\_\_\_
- e. GST No.: \_\_\_\_\_

16. Contact No. : 1. Mobile \_\_\_\_\_ 2. Land line \_\_\_\_\_ 3. Email \_\_\_\_\_

17. Any other information: \_\_\_\_\_

I/ we hereby declare that the particulars furnished by me/us in this application are correct and that I/we have not concealed or misrepresented any fact in it.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**SIGNATURE OF APPLICANT (S)**

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Seal: \_\_\_\_\_