



Ref: LIC/CO/IT-BPR/BMS/RFP/2023-24

3/11/2023

**Minutes of Pre-Bid Meeting for Request for Proposal
For Implementation & Maintenance of Bulk Mailing Solution.**

Agenda: Pre-Bid Meeting for Request for Proposal For Implementation & Maintenance of Bulk Mailing Solution. Ref: LIC/CO/IT-BPR/BMS/RFP/2023-24 Dated 26/10/2023		
Date : 3 rd November 2023 (11:00 AM)		
Venue : LIC of India, 2nd Floor, North Wing Jeevan Seva Annexe Building, S.V. Road, Santacruz (W), Mumbai 400054		
Attendees :		
LIC of India		
Shri Sanjeev Kumar Jain	Secretary (IT/BPR)	
Shri Chandra Shekhar Prasad	Deputy Secretary (IT/BPR)	
Ms. Greta Dsouza	Assistant Secretary (IT/BPR)	
Shri Firoz Imran	Admn. Officer (IT/BPR)	
Prospective / Bidders' Representatives		
Sr.No.	Name of Attendee	Company
1	Shri Sujoy Mukhopadhyay	Value First Digital Media
2	Shri Rohit Raina	Value First Digital Media
3	Shri Hakim Zahid	Value First Digital Media
Following attendees attended through online mode		
4	Ms. Sheetal Ram	Cloud5
5	Ms. Mahima	Cyfuture India Pvt. Ltd

6	Shri Rishabh	Cyfuture India Pvt. Ltd
7	Shri Gyanendra Mgage	Karix Mobile Pvt. Ltd.
8	Shri Anand	Karix Mobile Pvt. Ltd.
9	Shri Ashish Awasthi	Karix Mobile Pvt. Ltd.
10	Shri Amar Singh	Route Mobile Pvt. Ltd.
11	Shri Ram Chaudhary	Route Mobile Pvt. Ltd.
12	Shri Onkar	Route Mobile Pvt. Ltd
13	Shri Vikram	Route Mobile Pvt. Ltd
14	Shri Nakul Upreti	Netcore Solutions Pvt. Ltd.
15	Ms. Monica	Techno Wizard

Minutes of discussions during the Pre-Bid Meeting

- Self Introduction by all participants
- Address by Dy. Secretary (IT/BPR) to all participants, in brief, on the scope of work and terms and conditions of the above RFP
- Presentation on the Eligibility , Scope of Work , Evaluation Criteria ,Timelines etc was made to the participants by LIC Team
- The participants raised the queries regarding the above RFP and were satisfactorily answered by Secretary (IT/BPR) and Dy. Secretary (IT/BPR). The participants were informed that the official clarifications and corrigendum shall be issued as per the Activity Schedule of the RFP.
- All participants were requested to send their further queries, if any, through e-mail to **bulkmailbid@licindia.com** by 8th November,2023 by 5.00 PM as per the activity schedule. They were also informed that LIC shall respond to the Pre-bid queries through clarifications /corrigendum to the RFP, if required. The clarifications/ corrigendum will be posted on our web site <http://www.licindia.in/Bottom-Links/Tenders.aspx> and that the clarifications/ corrigendum by LIC on web site will form part of RFP.
- The meeting ended at 12.15 PM.