**Form 1: Covering Letter with Correspondence Details**

To <Location, Date>

The Executive Director (IT/SD),

Life Insurance Corporation of India, Central Office,

Information Technology - SD Department, 2nd Floor, South Wing,

"Jeevan Seva Annexe", Santacruz (W), S.V.Road, Mumbai – 400054.

Dear Sir,

We, the undersigned, hereby submit our response to the EOI Ref: LIC/CO/IT-SD/IPC/EOI/2022-23as per requirements and scope mentioned in this EOI document.

Our correspondence details with regard to this EoI are:

|  |  |  |
| --- | --- | --- |
| **S. No** | **Information** | **Details** |
| **1** | Name of the Contact Person | <Insert Name of Contact> |
| **2** | Address of the Contact Person | <Insert Address> |
| **3** | Name, designation and contact, address of the person to whom, all references shall be made, regarding this EOI. | <Insert Name of Contact> |
| **4** | Telephone number of the Contact Person. | <Insert Phone No.> |
| **5** | Mobile number of the Contact Person | <Insert Mobile No.> |
| **6** | Fax number of the Contact Person | <Insert Fax No.> |
| **7** | Email ID of the Contact Person | <Insert Email.> |
| **8** | Corporate website URL | <Insert Website URL.> |

We are hereby submitting our Expression of Interest Proposal . We understand you are not bound to accept any Proposal you receive.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process or unduly favours our company in the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project.

We hereby declare that our proposal submitted in response to this EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

[Bidder’s Name with seal+

<Applicant’s Name with seal>

Name: <<Insert Name of Contact>>

Title: <<Insert Name of Contact>> Signature: <<Insert signature>>

**Form 2: Details of the Bidder’s Operations**

|  |  |  |
| --- | --- | --- |
| **SI**  **No.** | **Information Sought** | **Details to be Furnished** |
| **1** | Name and address of the bidding Company |  |
| **2** | Incorporation status of the firm  (public limited / private limited, etc.) |  |
| **3** | Year of Establishment |  |
| **4** | Date of registration |  |
| **5** | ROC Reference No. |  |
| **6** | Details of company registration |  |
| **7** | Details of registration with  appropriate authorities for service tax |  |
| **8** | Name, Address, email, Phone nos.  and Mobile Number of Contact  Person |  |
| **9** | Recent Awards and Recognitions |  |
| **10** | Website |  |
| **11** | Turnover/Revenue ( 2021-2022) |  |
| **12** | Profits ( 2021-2022) |  |
| **13** | Net worth ( 2021-2022) |  |
| **14** | No of full time Technology Consultants/Experts / Software Developers/Software Engineers on its payroll as on the date of this EOI |  |

**Form 3: Compliance Sheet for Pre-Qualification Criteria**

| **S.No** | **Criteria** | **Evidence to be submitted** | **Compliance**  **(Provide Page No of Submission)** |
| --- | --- | --- | --- |
| **1** | Legal Entity:  1. A company incorporated in India under the Companies Act, 1956 or 2013 and subsequent amendments thereto  Or  A partnership registered under the India partnership act 1932 or Limited Liability Partnership firm registered under the limited liability partnership act 2008 with their registered office in India.  2. Registered with the Income Tax (PAN) and GST (GSTN) Authorities in India with active status | Certified by Authorised Signatory:  1. Copy of Certificate of Incorporation / Registration Certificate.  2. Copy of Registration Certificates with the GST & IT(PAN) Authorities  3. Copy of purchase orders showing at least 3 years of operations |  |
| **2** | Bidders should have completed a minimum of 03 relevant projects. | Completion Certificate from Client or Company Secretary with assignment detail. | Mention Citation Serial Numbers and Submission Page Numbers. |
| **3** | Bidder should have at least 100 full time Software Developers/Software Engineers on its payroll as on the date of this EOI. | Certificate from the HR head of the Company. |  |
| **4** | Bidder must have proven experience demonstrated by completed assignments involving   1. API-driven development 2. Java, Spring and Hibernate 3. API Manager/Gateway 4. Identity and Access Management 5. DevOps and CI-CD 6. Development of Modern and Scalable Platform. | Project Citations with required details. |  |
| **5** | **Blacklisting**  Bidder should not have been blacklisted or debarred by Govt. of India and/or any State Government and/or any Central/State PSU at the time of bid submission date  and  Bidder should not have any litigation against LIC or any other organizations which may materially impact the bidders’ responsibility to implement the scope of this EOI. | Self-declaration |  |
| **6** | Bidder must deploy the resource Onsite at LIC Premises at Mumbai. | Self-declaration |  |
| **7** | The Bidder(s), who have been associated with LIC for any contract within the period of last 5 years (from the date of this EOI), have to submit the satisfactory performance and timely delivery completion to be eligible to participate in the bid. Certificate to be issued by the competent authority in LIC . | Letter from Authorised Signatory of LIC. |  |
| **8** | Bid Processing Fees Details  INR 11800/-  (Online NEFT/RTGS) to Account of Life Insurance Corporation of India. | UTR No :  Amount :  Date: |  |
| **9** | Bid Security Declaration | As per Format |  |
| **10** | Pre – Contract Integrity Pact | As per Format |  |

**Authorization for signing of all documents related to EOI**

[Either (a) or (b) on bidder’s letterhead]

**(a) To be signed by the bidder’s company’s Board / Director / Managing Director**

Date:

To,

The Executive Director (IT/SD),

LIC of India, Central Office,

2nd Floor, Jeevan Seva Annexe,

Santacruz (W), S V Road,

Mumbai - 400 054

Sir,

SUB: Authorisation to sign on behalf of the Company for LIC EOI Ref : LIC/CO/IT-SD/IPC/EOI/2022-23 , Insurance Premium Collections(Premium Point) System Modernization and all its subsequent modifications/clarifications.

I / We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name & designation), by the powers vested in me

/ us, hereby authorize Mr./ Mrs./ Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to sign the documents to

be submitted for participation in the above referred EOI, and its subsequent

modifications/clarifications, as “Authorized Signatory” on behalf of our company.

The signature of Mr. / Mrs./ Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is as below.

(Sample Signatures of the Authorized Signatory)

Dated at \_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_.

Yours faithfully,

Signature(s):

Name(s):

Designation:

Name & Address of the company:

Seal of the Company Contd…..

**(b) To be signed by the bidder’s Company Secretary**

Date:

To,

The Executive Director (IT/SD),

LIC of India, Central Office,

2nd Floor, Jeevan Seva Annexe,

Santacruz (W), S V Road,

Mumbai - 400 054

Sir,

SUB: Authorization to sign on behalf of the Company for LIC EOI Ref : LIC/CO/IT-SD/IPC/EOI/2022-23 , Insurance Premium Collections(Premium Point) System Modernization and all its subsequent modifications/clarifications.

Mr./ Mrs./ Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been authorized by our Company Board/

Director/ Managing Director to sign the documents to be submitted for participation in the above

referred EOI, and its subsequent modifications/clarifications, as “Authorized Signatory” on behalf

of our company. The copy of our board resolution is enclosed herewith.

The signature of Mr. / Mrs./ Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is as below.

(Sample Signatures of the Authorized Signatory)

Dated at \_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_.

Yours faithfully,

Signature(s):

Name(s):

Designation:

Name & Address of the company:

Enclosures:

**Self-Declaration Format for Non-Blacklisting / Non-Litigation / Land Border Clause**

|  |  |
| --- | --- |
| **Eligibility Criteria**  **(Pre- Qualification)** | Bidder should not have any litigation against LIC or any other organizations which may materially impact the bidders’ responsibility to implement the scope of this EOI |
| Blacklisting  Bidder should not have been blacklisted or debarred by Govt. of India and/or any State Government and/or any Central/State PSU at the time of bid submission date |

**Details of Litigation(s)**

(A) Details of litigation(s) the Bidder is currently involved in, or has been involved in for the last three years:

|  |
| --- |
| 1. Party in dispute with : |
| 2. Year of initiation of dispute: |
| 3. Detailed description of dispute: |
| 4. Resolution / Arrangement arrived at ( if concluded ) : |
| (B) Under debarment/blacklist period for breach of contract/fraud/corrupt practices by any Public Sector Undertaking / State or Central Government or their agencies/ departments on the date of submission of bid .  **YES / NO** |
| C) I have read Office Memorandum F.No.6/18/2019-PPD dated 23.07.2020 issued by the Ministry of Finance, Department of Expenditure, Public Procurement Division inserting Rule 144 (xi) in GFRs 2017 which defines clauses regarding restrictions or procurement from a bidder of a country which shares a land border with India. I certify that this bidder/OEM is not from such a country or, if from such a country, has been registered with the competent authority,  I certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the competent authority shall be attached.] |

***Bidder:***

Signature:

Name and Address:

Date:

**Bid Securing Declaration Form**

(Notarized on stamp paper)

EOI Ref: LIC/CO/IT-SD/IPC/EOI/2022-23

Date:

**To,**

**The Executive Director (IT/SD),**

**LIC of India, Central Office,**

**2nd Floor, Jeevan Seva Annexe,**

**Santacruz (W), S V Road,**

**Mumbai - 400 054**

Sir,

I/We understand/declare that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

1. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
2. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
3. fail or reuse to execute the contract, if required, or
4. fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

1. the receipt of your notification of the name of the successful Bidder; or
2. thirty days after the expiration of the validity of my/our Bid.

Signature of the Authorized Signatory

Name:

Designation:

Name & Address of the company:

Seal of the Company

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2023.

**Format: Non-Disclosure Agreement (NDA)**

***(To be submitted by Shortlisted Bidder after Stage 2 Evaluation )***

**(No deviations in wordings permitted)**

**To be executed over Rs.200 Stamp/Franked paper & notarized (in Mumbai)**

This Non-disclosure Agreement (“NDA”) is made and entered into this \_\_ day of \_\_\_\_\_\_\_ in the year Two Thousand and Twenty Three (2023)

BY AND BETWEEN

Life Insurance Corporation of India, with registered office at Central Office, “Yogakshema”, J B Marg, Mumbai 400 021, hereinafter referred to as “LIC”

AND

**<Company Name>** a company incorporated under the laws of Indian Companies Act, 1956 and having its principal place of business at **< Company Name & Address>** shall be referred to herein as a “Respondent”.

LIC and the Respondent shall individually be referred to as “Party” and collectively referred to as “Parties”.

WHEREAS, the Respondent is aware that during engagement with EOI Ref : LIC/CO/IT-SD/IPC/EOI/2022-23 Insurance Premium Collections(Premium Point) System Modernization, the Respondent may be gathering information on LIC’s Business/ Operations, certain proprietary information such as Technically and commercially detailed information regarding the respective products & service offerings, Organization, decision processes, technical infrastructure, working processes and delegation of responsibilities, project management and planning methods, reports, plans and status including but not limited to technical manuals, specifications, product features, customer list, specializations, documents, financial statements and business/development plans etc., (“Proprietary Information”) indicated as confidential by LIC and made available to the Respondent while responding to the EOI, is privileged and strictly confidential to and / or proprietary of LIC.

WHEREAS, Respondent agrees to receive the Proprietary Information or other information from LIC and treat all such information as confidential information and to safeguard LIC’s confidential information, property, information systems, network, databases and other data.

NOW, THEREFORE, in consideration of the recitals set forth above and the covenants set forth herein, the Respondent agrees to hold all Confidential Information received from LIC in confidence. Respondent will use such Confidential Information only for the purpose of developing the Response to the said engagement; restrict disclosure of such Confidential Information to its employees and employees of its affiliated companies with a need to know and inform such employees of the obligations assumed herein. Respondent will not disclose such Confidential Information to any third party without the prior written approval of LIC.

The Confidential Information means information which may be in any form including but not limited to oral, written or printed information or Information in electronic form, data, studies, consultants reports, trade secrets, proformas and other financial and trade/commercial information, computer models and programs, contracts, plant designs and configurations, plant performance data or other material of any kind or nature in whatever form.. It may be noted that all the information shared as a part of the EOI Ref : LIC/CO/IT-SD/IPC/EOI/2022-23 Insurance Premium Collections(Premium Point) System Modernization project in the form of project documents, discussions on system architecture, data shared for the sole purpose of evaluating and finalizing the system configurations through a live Benchmark test both off shore as well as onsite shall be the sole property of LIC and shall be treated with the same degree of confidentiality as that of the Respondent. Respondent will ensure that no breach of confidentiality occurs at its own premises as well as during and after the onsite engagement as a part of the EOI Ref : LIC/CO/IT-SD/IPC/EOI/2022-23 Insurance Premium Collections(Premium Point) System Modernization engagement.

Without the prior written consent of LIC or except as otherwise provided herein, the Respondent will not:

* distribute or disclose to any other person any of the Confidential Information;
* permit any other person to have access to the Confidential Information;
* use the Confidential Information for any purpose other than the Permitted Use ; or disclose to any other person
* That discussions, investigations or negotiations are taking place concerning a possible transaction between the Parties, or the terms, conditions, status or other facts regarding a possible transaction between the Parties, or that Respondent has received Confidential Information from LIC. Notwithstanding the above, Respondent may disclose the Confidential Information, and portions thereof to its directors, officers, employees and representatives of its advisors (collectively, "Representatives") who need to know such Confidential Information for the purpose of evaluating a possible transaction between the Parties. It is understood that the Respondent will inform their respective Representatives of the confidential nature of the Confidential Information and will require its Representatives to be bound by this Agreement and not to disclose the Confidential Information to any other person.

Without the written consent of LIC the Respondent or any of his employees/partners should not make public announcements/comments on any website/or issue any media statements about the existence of this engagement and its scope.

The Respondent agrees to be responsible for any breach of this Agreement by its Representatives.

Respondent agrees to protect the Confidential Information received from LIC with the same degree of care as it normally exercises to protect its own proprietary information of a similar nature. Respondent agrees to promptly inform LIC of any unauthorized disclosure of LIC’s Confidential Information.

The Respondent shall ensure that their employees will not disclose any information of LIC during their employment with the Respondent and will use reasonable efforts to ensure that its employees will not disclose any information of LIC even after they cease to be the employees of the Respondent. The Respondent shall ensure this by its own internal agreements.

Confidential Information does not include information that Respondent can reasonably prove, falls within any of the following:

* Information that either is legally in either party’s possession or publicly available to either party prior to the disclosure of such information hereunder;
* Information that, subsequent to its disclosure hereunder, becomes publicly available to either party without any violation of this Agreement by either party;
* Information that becomes legally available to either party on a non-confidential basis from any third party, the disclosure of which to either party does not, to either party’s knowledge, violate any contractual or legal obligation such third party has to either party with respect to such information ;
* Information that is independently acquired or developed by either party which can be evidenced by written records; or information that is explicitly approved for release by written authorization of LIC.

In the event that Respondent is required by law in any judicial or governmental proceeding to disclose any Confidential Information, the Respondent will give LIC prompt written notice of such request so that LIC may seek a protective order or appropriate remedy. If, in the absence of a protective order, Respondent determines, upon the advice of counsel, that it is required to disclose such Confidential Information, it may disclose such Confidential Information only to the extent compelled to do so; provided, however, that the Respondent gives LIC written notice of the portion of Confidential Information to be disclosed as far in advance of the disclosure as is practicable and uses its best efforts, at its own expense, to obtain assurances that confidential treatment will be accorded to such Confidential Information.

No license expressed or implied in the Confidential Information is granted to Respondent other than to use the information in the manner as is permitted in EOI.EOI or by LIC.

Respondent agree that Confidential Information is and shall at all times remain the property of LIC. Respondent acknowledge that the Confidential Information is confidential and material to the interests, business and affairs of LIC and that the disclosure thereof (other than as permitted under this Agreement) would be detrimental to the interests, business and affairs of LIC. No use of such Confidential Information is permitted except as otherwise provided herein and no grant under any of the party’s intellectual property rights is hereby given or intended, including any license (implied or otherwise). All information shall remain the property of LIC and shall be returned upon written request or upon the Respondent’s determination that it no longer has a need for such information.

No license to the Respondent, under any trade secret or any other intellectual property right, is either granted or implied by the disclosure of information to the Respondent. None of the information which may be disclosed or exchanged by LIC shall constitute any representation, warranty, assurance, guarantee, or inducement by Respondent to LIC of any kind, and in particular, with respect to the non-infringement of trademarks, patents, copyrights, mask work rights, or any other intellectual property rights, or other rights of third persons or of LIC.

There are no warranties expressed or implied by this Agreement. Without limiting the foregoing, neither LIC makes any representations nor extend any warranties, express or implied, as to the adequacy or accuracy of Confidential Proprietary Information or any other information or data related thereto, or with respect to the use thereof by Respondent.

Neither this NDA nor the disclosure or receipt of information from LIC to the Respondent, shall constitute or imply any promise or intention to pursue any business opportunity described in the Confidential Information or make any purchase of products or services by LIC or its affiliated companies or any commitment by LIC or its affiliated companies with respect to the present or future transaction between the parties.

Respondent shall not modify or erase the logos, trademarks etc., of LIC or any third party present on the Confidential Information. The Respondent shall not use or display the logos, trademarks etc., of LIC in any advertisement, press etc., without the prior written consent of LIC.

Upon the request of LIC, the Respondent, will within 7 days of receipt of such request, return or destroy all Confidential Information and any notes, correspondence, analyses, documents or other records containing Confidential Information, including all copies thereof, then in the possession of Respondent or its Representatives and shall certify the fact of having destroyed the Confidential Information in writing to LIC. Such return, however, does not abrogate the continuing obligations of Respondent under this Agreement.

Respondent agree and acknowledge that monetary damages would not be a sufficient remedy for a breach of this Agreement and that LIC shall be entitled to specific performance or any other injunctive relief as a remedy in equity for any such breach of this Agreement. Any remedy shall not be deemed to be exclusive or all-inclusive and shall be in addition to any and all other remedies which may be available to LIC in law or equity.

Confidential Information provided to the Respondent does not and is not intended to represent an inducement by LIC or a commitment by LIC to enter into any business relationship with the Respondent or with any other entity. If the parties desire to pursue business opportunities, the parties will execute a separate written agreement to govern such business relationship.

The Respondent agree that during the existence of the term of this NDA and for a period of one year thereafter, the respondent shall not solicit directly or indirectly the employees of LIC working in all wings of Central Office Information Technology department.

Respondent agree that all of its obligations undertaken herein as the Respondent shall survive and continue for the period of the existence of this NDA or a period of one year, beyond the Contract period regardless of any prior termination of this NDA.

This NDA constitutes the entire understanding between the Parties hereto as to the information and merges all prior discussions between them relating thereto.

No amendment or modification of this NDA shall be valid or binding on the Parties unless made in writing and signed on behalf of each of the Parties by their respective authorized officers or representatives.

The Respondent understand and agree that no failure or delay by LIC in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder.

The Respondent herein agrees and undertakes to indemnify and hold LIC harmless from any loss, damage, claims, liabilities, charges, costs, or expense (including attorneys’ fees), that may arise or be caused or result from or be paid/incurred/suffered or caused to be paid/incurred/ suffered by reason of any breach, failure, delay, impropriety or irregularity on its part to honors, observe, adhere to, abide by or comply with any of the terms and conditions of this Agreement. In the event that the Respondent shall be liable to LIC in connection with this Agreement, the Respondent’s liability shall be limited to the value of the Contract.

This Agreement shall be governed and construed in accordance with the laws of India.

In the event that any of the provisions of this Agreement shall be held by a court or other tribunal of competent jurisdiction to be unenforceable, the remaining portions hereof shall remain in full force and effect.

Respondent agree not to assign this Agreement or any interest herein without express prior written consent of LIC.

Nothing in this agreement and no action taken by the Respondent pursuant to this agreement shall constitute, or be deemed to constitute, a partnership, association, joint venture or other co-operative entity or arrangement. This Agreement is entered into by the Parties on a Principal-to-Principal basis and no other meaning can be assigned in interpreting any of the terms contained herein.

Any dispute or claim arising out of or in connection herewith, or the breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the provisions of Procedure of the Indian Arbitration & Conciliation Act, 1996. The arbitration tribunal shall be composed of a sole arbitrator, and the Parties shall appoint such arbitrator with mutual consent. The place of arbitration shall be Mumbai, India and the arbitration proceedings shall take place in the English language.

IN WITNESS WHEREOF, the Respondent has caused this Agreement to be executed as of the date set forth above.

For and on behalf of **<Respondent Company> <Address of Respondent**>

Authorized Signatory

Name:

Designation: Office Seal: Place:

- - - - - - - - (This space is left intentionally blank) - - - - - - - -

**Form 4: Project Citation Format and Assignment Scoring.**

(Bidder may submit up to 5 Relevant Project Citation)

| **Relevant IT project experience (previous implementation of the Proposed system)** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **General Information : Name of the Bidder : Citation Sl No :** | | | | | | | |
| Name of the project | | | |  | | | |
| Client for which the project was executed | | | |  | | | |
| Name and contact details of the client | | | |  | | | |
| Duration of the Project(Months) | | | |  | | | |
| Start Date of the Assignment | | | |  | | | |
| End Date of the Assignment(Completion) and Go Live Date | | | |  | | | |
| Current Status of the Assignment  And  Public URL if available over Internet : | | | |  | | | |
| **Project Details** | | | | | | | |
| Description of the project | | | |  | | | |
| Scope of services and Deliverables | | | |  | | | |
| Technologies used (Reply with YES/No and provide brief inputs on each component ) | | | |  | | | |
| 1. API-driven development | | | |  | | | |
| 1. Java, Spring and Hibernate | | | |  | | | |
| 1. API Manager/Gateway | | | |  | | | |
| 1. Identity and Access Management | | | |  | | | |
| 1. DevOps and CI-CD | | | |  | | | |
| 1. Development of Modern and Scalable Platform. | | | |  | | | |
| Other Components /Relevant Submission | | | |  | | | |
| Outcomes of the project / Major Achievements | | | |  | | | |
| **Other Details** | | | | | | | |
| Total cost of the project | | | |  | | | |
| Total cost of the software development services provided by the respondent | | | |  | | | |
| No of Resources assigned to the project. | | | |  | | | |
| No of Users for the Deployed System | | | |  | | | |
| Peak Daily Transaction Volume for the System | | | |  | | | |
| Annual Transaction Volume for the System | | | |  | | | |
| **Other Relevant Information** | | | | | | | |
| Letter of Appreciation from the client to indicate the successful completion of the projects | | | |  | | | |
| Copy of Work Order | | | |  | | | |
| Self-Scoring on the Project by the Bidder as per Criteria below : | | | | | | | |
| Name of the Bidder: | | | | | | | |
| **#** | **Technology Criteria for Relevant Assignment for Scoring** | **Technology Component/ Requirement** | | **Mandatory(M) / Desired(D)** | **Technology Component Used in Assignment** | **Self-Assessment Score**  **(20)** | |
| 1 | Programming Language | Java | | M |  |  | |
| 2 | Framework  (Server Side ) | Spring  Hibernate | | M |  |  | |
| 3 | Framework  (Client-Side) | Modern JavaScript Framework  like  React/Angular/Vue | | D  (-3) if not used in Assignment. |  |  | |
| 4 | Database | Relational Database  Oracle RDBMS or MySQL or PostgreSQL | | M |  |  | |
| 5 | Middleware/Application Server | Redhat JBoss | | D  (-3) if not used in Assignment. |  |  | |
| 6 | Operating System | Redhat/Ubuntu Enterprise Linux | | D  (-3) if not used in Assignment. |  |  | |
| 7 | IAM / SSO | Enterprise Grade Software , preferably open source | | M | -- |  | |
| 8 | API Management/Gateway | Open Source Enterprise Grade Software | | D  (-3) -if not used in Assignment. |  |  | |
| 9 | Delivery excellence practices : DevOPS and CI-CD | Deployment :CI/CD Automated & transparent single-click build & deployment, using CI/CD, into multiple production & non-production environments  Project Management  Ex. Jira and Confluence  Continuous Integration and Delivery (Jenkins)  Build (ex. Maven)  Software Repository (ex. git/svn)  Configuration Management  (ex Ansible)  QA / Test Automation | | D  (-3) if not used in Assignment. |  |  | |
| 10 | Agile Process/Agile software development | Agile Process: Scrum, standups, Sprint Reviews, grooming, retrospectives, demos | | D |  |  | |
| 11 | CCMS Module (Communication Management) | Sending email Generating PDF Sending SMS | | D |  |  | |
| 12 | ESB (capability to transform the message format of an incoming message to the format expected by the target application) | O**pen source** integration platform  Data Format Conversion  WSO2 , Mule ,  Apache Camel etc. | | D  (-2) if not used in Assignment. |  |  | |
| 13 | In memory Cache | Redis , Apache Ignite etc. | | D  (-2) if not used in Assignment. |  |  | |
| 14 | Rule Management | Example :  JBoss BRMS/Redhat Decision Manager. | | D |  |  | |
| 15 | Message Queue | Tibco RV, Rabbit MQ Kafka etc. | | D  (-3) if not used in Assignment. |  |  | |
| 16 | Architecture | Architecture  Modularity  , Use of layered architecture. | | M | -- |  | |
| 17 | Reporting and Analytics  and Help Desk Modules  (Feedback/Ticketing) . | Open Source | | D | -- |  | |
| 18 | Client : Life  Insurance Firm | – | | D  (-3) marks for Clients other than Life Insurance Co . |  |  | |
| 19 | PO Value for the software development services. | > 3 Crore | | D  (+5) marks for PO Value  of   > 3 Crore for the software development services component . (Excluding licenses / hardware) |  |  | |
| 20 | Letter of Appreciation/Satisfactory Performance Letter for Assignment from Client | Client Letter or other Documentary Evidence acceptable to LIC. | | D  (+5) if submitted. |  |  | |
| 21 | Open Source Stack | Project Citation and submitted details | | D |  |  | |
| 22 | Secure Code Review/Analyser | ex. SonarQube, **Veracode**) | | D  (-2) if not used in Assignment. |  |  | |
| **Total Score** | | | | | |  | |

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**Format Curriculum Vitae (CV) of Key Personnel**

1. Product Management Lead,
2. Technical Lead, ( Application/Database/Integration/Security )
3. Design Lead

**1. Proposed Position:**

**2. Name of Firm** [*Insert name of firm proposing the staff*]:

**3. Name of Staff** [*Insert full name*]:

**4. Date of Birth**: **Nationality**:

**5. Education** [*Indicate college/university and other specialized education of staff member, giving names of*

*institutions, degrees obtained, and dates of obtainment*]:

**6. a) Total No. of years of experience**:

**b) Total No. of years of experience in Proposed Position (Project/Tech /Design/Domain Lead)** :

**c) Proven expertise in the following Key Solution Components:**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**7. Total No. of years with the firm**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8. Areas of expertise and no. of years of experience in this area** (**as required for the Key Professional Positions** - **mandatory)**:

**9. Certifications and Trainings attended:**

**10. Details of Involvement in Projects** *(only if involved in the same)*:

**11. Languages** *[For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]***:**

**12. Membership of Professional Associations:**

**13. Employment Record** [*Starting with present position and last 2 firms, list in reverse order, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.* ]:

From (Year): To (Year):

*Name of employing organization*:

Positions held:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described

herein may lead to my disqualification or dismissal, from the assignment if engaged.

Date:

*(Signature of staff member or authorized representative of the staff) Day/Month/Year*

Full name of Authorized Representative: