



भारतीय जीवन बीमा निगम  
LIFE INSURANCE CORPORATION OF INDIA

**DIVISIONAL OFFICE MUZAFFARPUR.**

"JEEVAN PRAKASH "BUILDING,U.S.PD.MARG , CLUB ROAD MUZAFFARPUR- 842002.  
PHONE NO. 0621-2245316, E mail- [os.muzaffarpur@licindia.com](mailto:os.muzaffarpur@licindia.com)

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**LIC of India intends to hire to float a tender for canteen to provide meal/lunch to the trainees of our sales training centre, Muzaffarpur in Divisional office Building.**

Please log on to [www.licindia.co.in](http://www.licindia.co.in) and go to "Tender" and click on the link

**"Tender for Sales Training Centre in Divisional Office campus, Muzaffarpur."**

**Tender forms available from 08/12/2023.**

**Last date of tender papers submission- 18.12.2023 till 14:30PM.**

**LIC of India reserves the right to accept or reject any or all offers in full / part without assigning any reasons whatsoever.**

**Date 07.12.2023**

**Sr. Divisional Manager**

*Rajeev*



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Date: 07.12.2023

**TENDER FOR STC CANTEEN UNDER**  
**Muzaffarpur Divisional Office JURISDICTION**

Sealed tender are invited by LIC Divisional Office, Muzaffarpur under Two Bid (Technical Bid & Financial) system for Providing canteen services, at Muzaffarpur Divisional Office,"JEEVAN JYOTI "BUILDING,U.S.PD.MARG, CLUB ROAD MUZAFFARPUR.PIN CODE-842002,BIHAR.

Name of work	Cost of tender document	EMD	Security
Running of Canteen service in LIC Divisional office(STC),Muzaffarpur	Rs. 250/+GST	Rs 5000/-	NIL

The above amount is to be deposited in form of DD/ Banker's Cheque or on cash counter of LIC Divisional office Muzaffarpur, (Cost of tender document Charge Deposit A/C Code 114018)

- Last date of tender papers submission- 18.12.2023 till 14:30PM.
- Date of opening of Tender – 18.12.2023 at 15.00 PM.
- Date of opening of Financial Bids will be intimated to those bidders whose offers are found suitable.

  
Sr. Divisional Manager

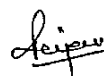
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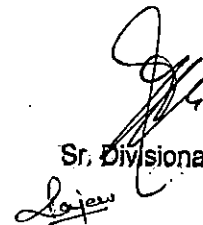
**General terms and conditions of the Tender**

1. The Contract shall be for a period of One Year. It can be extended for one year at the existing terms and condition and at the existing subject to mutual consent, of both parties. The parties to the contract may, by giving a written notice of 90 days to the other party, for terminate the contract, The termination shall take effect at the close of 90 days from the date of receipt of notice, by other party.
2. The tender duly sealed should be addressed to Sr. Divisional Manager at the following address, so as to reach on or before 14:30 PM on 18.12.2023 by registered post or by hand, The envelop should be duly super scribed  

**"Tender for Canteen services "**  
**The Senior Divisional Manager**  
**Life Insurance Corporation of India**  
**Divisional Office " Jeevan Prakash "**  
**Building, U.S.Pd. Marg , Club Road**  
**Muzaffarpur ( Bihar ) pin.Code.842002.**
3. The technical bid will be opened on 18.12.2023 at 15:30 PM in the office of Manager (E&OS) in the presence of bidder/ contractor or their representative who may wish to be present at the opening of tender. Date of opening of Financial Bids will be intimated to those bidders whose offers are found suitable.
4. The tender form consists of the following documents 1.) Notice of tender 2) General Terms & Condition 3) Technical Bid 4) Financial Bid 5) Declaration by contractor. The offers are to be submitted in two bid system i.e. Technical Bid & Financial Bid. The technical bid consists of all the required information called for in the questionnaire. It shall be submitted in a sealed cover marked "ENVELOPE 1" super scribing as "TECHNICAL BID FOR STC CANTEEN". The price bid shall contain only the financial details. The financial bids will be placed in "ENVELOPE 2" And the EMD amount of Rs 5000 may be submitted through DD in favour of LIC OF INDIA Divisional Office Muzaffarpur payable at Muzaffarpur, along with Tender fees of Rs. 250+GST . All the 2 envelopes should be placed in A4" envelope and sealed and submitted to the Sr. Divisional Manager at the address given above.
5. The details of deposits are as under:-
  - Tender fees of Rs.250/+GST (TWO HUNDRED FIFTY ONLY +GST)
  - EMD-Rs 5000/-(Five thousand only)
  - Security Deposit-Rs 25000(Twenty Five thousand only)
6. Non-disclosure of relevant information of furnishing of incorrect information, documents will lead to Disqualification of application
7. **The competent Authority reserves the right to accept or reject any tender or reserves the right to recall the tenders without assigning any reason.**
8. The EMD of unsuccessful bidders will be refunded.
9. The rate of each item should be quoted in words and figure in the rate schedule attached. The rate list and menu approved by LIC Should be displayed properly.
10. No rate or food items will be revised without the approval of LIC.
11. The LIC provide the following items to the approved bidder/ contractor:-
  - a) Free canteen space
  - b) Water
  - c) Electricity charge paid by Bidder
- 12 There shall be no compromise on the quality of food supplied by the bidder/ contractor and if any such incidence or food adulteration is found, action deemed fit shall be taken by the competent authority and all the rules of prevention of Food adulteration Act(PFA Act.) will apply.
- 13 Only fresh food is to be served. Stale/refrigerated food should not be served at any cost.
- 14 Recycled oil should not be used for cooking.



- 15 The bidder will be responsible for complying with payment of minimum wages ( State or central whichever is applicable) and other labor laws in force from time to time to its employee deployed in canteen. The bidder will be liable for any consequences resulting from violation of any such rule/provision.
- 16 Under no circumstances any of the bidder/contractor's employee will stay in LIC premises beyond canteen house after closing the canteen.
- 17 The LIC office is a " NO SMOKING ZONE" hence sale and use of tobacco is prohibited.
- 18 The sale and use of Liquor is strictly prohibited in LIC Premises.
- 19 It will be the sole responsibility of the bidder to serve tea and other eatable items in all sections of office on call at any time.
- 20 If the successful bidder refuse to enter into an agreement or fails to remit the security deposit within seven days of acceptance of tender, EMD will be forfeited.
- 21 The competent authority reserves the right to accept and reject any tender or reserve the right to recall the tenders without assigning any reason.



Sr. Divisional Manager  
Lajew

Signature of tenderer

**TECHNICAL BID FOR Canteen services, MUZAFFARPUR**

Annexure-A

1. Name of the contractor/Firm/Organisation :  
(IN BLOCK LETTERS)  
  
Registration No/ Renewal Dt. :  
Licenses Number :
2. Address , Phone No, E-mail ID ,Mobile No.:
3. Name of the contact person(s) :
4. Type of Organization  
(Individual / Sole Proprietor/ pvt.ltd)
5. PAN NO  
(Submit attested copies) :
6. GST Registration No. :  
(Attested photo copies)
7. Experience Certificate of Last one year: :
  
- 9 I- tax returns for the last three : F.Y.- 2020-2021- .....  
Years if any (Submit attested copies) F.Y.- 2021-2022-.....  
F.Y.- 2022-2023-.....

I declare that the above information is correct and complete to the best of my knowledge and belief.

Signature & Name with Seal

Place:

Date :

Note:-Please enclosed these document alongwith technical bid.

1.Firm Registration number

2Experience certificate

3) Labour license no.

4) EPF registration no-

5) ESI No



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**FINANCIAL BID**

MEALS ITEM NAME	QUANTITY	RATES QUOTED
ROTI(ONLY AASHIRVAD FORTUNE WHEAT FLOUR)	5	
RICE(BASMATI)	1 PLATE	
PULSES(ARHAR MASUR)	1 PLATE	
SEASONAL VEGITABLE	1 PLATE	
SPECIAL VEGETABLE(PANEER/MUSHROOM)	1 PLATE	
SALAD	1 PLATE	
PAPAD	1 PIECE	
ACCHAR	AS PER REQUIREMENT	
CURD	1 PLATE	
SWEETS(GULAB JAMUN/RASGULLA)	1 PIECE	
TEA	1 CUP(2 TIMES A DAY)	
BISCUITS(BRITANNIA)	4 PIECES(2 TIMES A DAY)	

The above item included in Thali except tea and biscuits.

1. Per Thali Veg Rate..... Rs.....

सेवा में सदैव तत्पर