



SILCHAR DIVISIONAL OFFICE P.B.NO.54, MEHERPUR, SILCHAR-788 015, CACHAR(ASSAM)

SDO/OS/Tender/EDMS

DATE 28.12.2023

NOTICE INVITING TENDER

Sealed tenders are hereby invited for picking out 162662 (approximately) old policy docket , segregating the papers and shredding of papers at our EDMS Buliding ,Itkhola Silchar-788002 from Vendors. If you are interested in the matter in conformity with our terms and conditions . kindly quote your rates for the desired works listed in the annexure -1 and submit the same duly filled in and signed with your official seal in a sealed cover marked with “ Tender no SDO/OS/EDMS dated 28.12.2023” and drop in our Tender Box on or before 18.01.2024 within 3.00 P.M. Detailed terms and conditions of tender along with Annexure-1 shall be available at our OS Department, LIC of India ,Silchar DO, Meherpur, Pin 788015 on any working day from 29.12.2023 to 17.01.2024.

Sd/-

SR DIVISIONAL MANAGER