



भारतीय जीवन बीमा निगम

मण्डल कार्यालय, रोहतक

Ref: DO/Sales/Competition

Date: 29.01.2024

Dear

Sir/Ma'am

Sealed Quotations are hereby called for from the empanelled vendors of **Rohtak, Karnal, Delhi DO 1, II & III Divisions** for supply of Gift items as per attached Annexure "A". The sealed quotations should reach our office by Monday, **12.02.2024 up to 05.30 PM** duly sealed and addressed to

**Purchase Committee,
Sales Department,
LIC of India,
Divisional Office,
SCO 3-4-5, Sector 1,
Rohtak- 124001**

Quotations will be opened on **13.02.2024 at 11:30 AM**. The rate approved by LIC shall remain valid for 6 months from the date of acceptance. Supply should reach us within 15 Days of placing order.

Manager (Sales)

Annexure "A"
Quotation for providing various Gift Items

Ref: Sales/ Rohtak

Dated: 29.01.2024







Sealed quotations are invited from the empanelled vendors of **Rohtak, Karnal, Delhi DO 1, 2 and 3** for supply of different gift items as per details mentioned below:

Name of the Procuring Office : Rohtak Division

Firm Name & Address	
Vendor Empanelled with (Name of LIC Divisional Office)	
PAN Number	
GST Number	
Mobile Number	
E Mail ID	

Sl. No	Name of Article	Description	Quantity (no. of pieces)(in Single order)	Rates (Rs.) exclusive of GST (IN WORDS AND FIGURES BOTH)
1.	Boat Air Dopes 161		Upto 100	
			101-200	
			201-300	
2	Titan Sonata Watch for Men(Code : NR7987YL01W)	 <small>NR7987YL01W</small>	Upto 100	
			101-200	
			201-300	

3	Prestige 2 Ltr Pressure Cooker		Upto 100	
			101-200	
			201-300	
4	Milton Container Lock Plus 300 ml		Upto 100	
			101-200	
			201-300	
5	Big Basket with Cover(Multipurpose)		Upto 100	
			101-200	
			201-300	
6	Microwave (20 Ltr)		Upto 100	
			101-200	
			201-300	
7.	Milton Insulated SS Jug 500 ml		Upto 100	
			101-200	
			201-300	
8.	Cello Cup (Set of 6)		Upto 100	
			101-200	
			201-300	

9.	Dinner set Cello 18 pcs		Upto 100	
			101-200	
			201-300	
10	Milton Thermoware Jug 500 ml		Upto 100	
			101-200	
			201-300	
11	Milton Water Bottle 1 ltr ThermoSteel		Upto 100	
			101-200	
			201-300	
12	Milton Storex Bloom 4 pcs 300 ml		Upto 100	
			101-200	
			201-300	
13	Toaster		Upto 100	
			101-200	
			201-300	
14	Branded Steam Iron 750 watt		Upto 100	
			101-200	
			201-300	

15	Milton Heated Caserrole		Upto 100	
			101-200	
			201-300	
16	Set of Lunch Plate	 <p>Five Partition Tray Size:- 13.50 X 11 Inch Approx Weight:- 310 gm Material :- PP (5 to 10%+-)</p>	Upto 100	
			101-200	
			201-300	
17	Skyline Electirc kettle		Upto 100	
			101-200	
			201-300	
18	Apex Onion/Spin Chopper		Upto 100	
			101-200	
			201-300	
19	Hard Bound Leather Executive 2024 Dated Planner Diary with 365 Dates, Daily Planner, Calendar 2024, Size: 21 x 15 cms (Black)		Upto 100	
			101-200	
			201-300	
20	Ladies Shawl (40 x 80 inch, 330 gm approx)		Upto 100	
			101-200	
			201-300	

21	Winter Lohi (45 x 90 inch, 500 Grams approx)		Upto 100	
			101-200	
			201-300	
22	Apex Power Blender		Upto 100	
			101-200	
			201-300	

Terms and Conditions

1. Quotations should reach our office by Tuesday, 12.02.2024 up to 5.30 PM. duly sealed and addressed to **Purchase Committee, Sales Department, LIC of India, Divisional Office, SCO 3-4-5, Sector 1, Rohtak- 124001**
2. Quotations will be opened on 13.02.2024 at 11.30 AM.
3. The rate approved by LIC shall remain **valid for 6 months** from the date of acceptance.
4. Supply should reach us within 15 Days of placing order.

Terms and Conditions Accepted

Signature of vendor with stamp

Other Conditions

1. The delivery of goods will be taken at our Stores at our office, as specified by us and no charges other than rates quoted will be allowed. The rates quoted should be on FOR basis.
2. We are not bound to accept the lowest rates and are at liberty to reject any or all quotations without assigning any reason thereof and further reserve the right to accept the whole or part of the quotations and our decision shall be final and binding.
3. The delivery of the articles should be made **WITHIN 15 DAYS** of placing of order, otherwise penalty of @1/2.% (Half.percent) of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period will be imposed. We reserve the right to cancel the order and buy the same from open market and any difference in price will be recovered from the defaulter supplier.
4. Generally the payment terms are 100% (hundred percent) within 30 (thirty) days on receipt and acceptance of material at our site in good condition.
5. Late delivery can be accepted only with conditions that will be settled at that time.
6. Quotations are liable to be rejected with over-writing or cutting or having specification other than required. In case of ambiguity, the amount quoted in words will be deemed as final.
7. Delivery schedule strictly to be maintained as per our terms and conditions agreed.
8. LIC will bear no responsibility whatsoever and not be liable to pay for any loss or damage caused to the items in transit or before being handed over to our stores.
9. In case of any dispute arising out of any of our order or otherwise will be dealt with in Jurisdiction of Rohtak court only.
10. The vendor is required to fill the rates and submit this letter duly signed with rubber stamp at place provided here in below in this letter in token of acceptance of all terms and conditions.
11. **The basic rates without GST will be taken for considering L1.**
12. **In case of multiple L1, the selection of L1 will be conducted in the form of lottery in the presence of representatives of L1 bidders.**
13. **Please note that all the pages of the Tender Document need to be stamped and signed by the vendor. The tender will not be accepted if all the pages are not found stamped and signed by the vendor.**

Sr.Divisional Manager

Terms and Conditions Accepted

Signature of vendor with stamp