

## **OTHER CONDITIONS**

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- (1) Security Manpower Service implies Security Guard cum Pump operator for all purposes and instance.
- (2) Every Tender should be accompanied with an Earnest Money Deposit (EMD) amounting to Rs.26,46,000/-(twenty six lac forty six thousand only) which is 2% of the estimate Contract Value of Rs.13,22,73,727.00, relaxation for which, if any, will be governed by the Government of India Rules. KYC of vendor to be submitted. EMD of unsuccessful bidders will be refunded without accrual of any interest.

### **NEFT details:-**

The EMD amount is to be remitted / deposited on line in favour of LIC Of India to the below .. mentioned current account.

Bank Name : IDBI Bank,

Branch: Hindusthan Building, Ground Floor, Kolkata, West Bengal, Pin- 700072,

IFSC Code:- IBKL0001270,

A/C no. 1270102000014580

Compleat Bank details with copy of cheque is required to uploaded by the bidders for refund of EMD.

- (3) Bidders are to furnished relevant documents in order to avail the aforementioned relaxations / Exempted.
- (4) The Service Provider should not have been blacklisted by any Govt. / PSUs / Banks / LICI / Reputed Private Limited Companies. The Bidder has to submit an affidavit to that effect in a non judicial stamp paper worth Rs. 100/-duly notarized .
- (5) EPF, ESI and GST shall be reimbursed as per the Statutory Norms.
- (6) Contract may be extended for period of (1+1) Years on satisfactory delivery of Service by the existing Service provider. The decision of the Competent Authority of the buyer shall be final in this regard .
- (7) The Service Provider is to quote the Services Charges over and above the minimum Basic Wages (Basic + VDA) as per the CLC guideline excluding GST per month. No Bidder shall quote less than 4% as Service Charges for annual monthly wage bill excluding GST.
- (8) The following items must COMPULSORILY be provided to each workman by the Service Provider. (a) Two sets of New Uniforms, according to individual size specifications, both at the initiation of contract. (b) A new pair of shoes to each workman at the initiation of contract according to individual size specifications during the period of one year from the initiation of contract. (c) An umbrella to each Workman. (d) A whistle to each workmen at the initiation of the contract. (e) One torchlight and one baton to each workmen at the initiation of contract . In the event of renewal of contract beyond the period of one year, all the above items are to be provided at the inception of renewal of the contract
- (9) Conveyance Allowance shall be reimbursed Rs.1500/- per month to those supervisor who shall be deployed in a particular month. This conveyance allowance will be reimbursed along with the wage bill of that month of Service Provider . This amount is not required to be quoted in the price bid.

(10) Washing Allowance @Rs.400/-per month shall be reimbursed to those Security Guard cum Pump Operator only who shall be deployed in a particular month .This washing allowances will be reimbursed along with the wage bill of that month of Service Provider .This amount is not required to be quoted in the price Bid.

(11) Percentage of Service Charges will remain fixed irrespective of any increase or decrease in wage during the entire duration of the contract. Service Charges will be paid at fixed rate of initial Basic wages ( Basic + VDA ) and will in no case change with any revision of wages , if there is any .Service Charges at the rate of initial wage ( Basic + VDA ) at the time of initiation of Contract will prevail and remain constant throughout the Contract period .

(12) Wages shall be reimbursed for three National Holidays viz. 26th. January , 15th. August and 2nd. October to those workmen who shall be deployed on these three mentioned National Holidays .Additionally wages shall also be reimbursed for 1st.May (MAYDAY) to those workmen who shall be deployed on that day.

(13) Bonus will be reimbursed as per Statutory Norms to those eligible workmen who render their duties for minimum of 30 days in that financial year. Bonus will be reimbursed @ 8.33% (existing) of Total of (Basic + VDA) only to those workmen whose total of ( Basic + VDA ) in a month does not exceed Rs.21000/- subject to any amendment ,if there is any by the Statutory Authority .

**(14) The bidder should not have been engaged in any type of litigation (either continuing or disposed/withdrawn) with LIC of India in the past thirty six (36) months prior to the date of publication of this tender. The bidder has to submit an affidavit to that effect in a non judicial stamp paper worth Rs. 100/- duly notarized.**

(15) Integrity Pact has to be uploaded by the Bidder compulsorily duly executed in all pages under their seal and signature.

(16) Bidder must submit Bid Security declaration in Rs 100/- non-judicial stamp paper duly Notarized by Public Notary.

(17) The Successful Bidder who shall be awarded the Bid, shall have to deposit Security Deposit of 10% of Basic Tender Value (excluding GST amount) quoted. Such Security Deposit has to be deposited within 7 day s of awarding the bid to the success full bidder. The Security Deposit has to be deposited favoring LIC of India by way of Bank demand draft/ Bank Guarantee, payable/redeemable at Kolkata. Such security deposit shall be refunded without any interest only after the contract period is over and all liabilities fully met by the vendor.

(18) The bidder must have an operational office within the Municipal jurisdictions of Kolkata /Bidhan Nagar (Salt Lake ) / Rajarhat /Newtown/Dum Dum ( since last 12 months from the date of Tender). The Bidder must upload the credential of having such operational office as mentioned above. The credentials may be Land line Telephone bill / Electricity connection bill / Municipal Tax payment receipt / Property Tax payment receipt / Property Tax payment receipt / registered Rent deed.

(19) The process of payment of wage bill by the buyer will be in the form of reimbursement. The service provider will submit the salary / wage bill along with the documentary proof of the salary/wage paid to the workmen as per the terms and conditions of the contract for a month and the buyer will accordingly make reimbursement of the same after checking/verifying the correctness and accuracy of the said bill.

- (20) GSTR1 and 3B of previous month along with e-invoice of current month must be submitted for re-imbusement against current months' bills.
- (21) Tax deduction at source shall be made as per rules
- (22) For the purpose of interpretation of the various conditions of the Tender in GeM and its' subsequent allocation, the decision of Competent Authority is final.
- (23) Payment of monthly wages to workmen must be made within 7<sup>th</sup> calendar days of subsequent month. Delay in such payment would attract penalty @ Rs 15000/- (Rs Fifteen thousand only)/ day for delay beyond 7<sup>th</sup> calendar days of the following month.
- (24) Regarding EPF and ESI, the proof of payment of EPF and ESI, deduction / Principal Employer's contribution to the respective Authorities to be submitted along with the bills of subsequent month.
- (25) Additional qualification/ Data required in GeM Bid document supersede point no.-5 in GeM.