



**Life Insurance Corporation of India.**  
**Divisional Office, 'Jeevan Prakash', By Pass Road**  
New Housing Board Colony, Shahdol (MP) Ph. 07652-231847

**TENDER SCHEDULE**

| S.No. | Description  |   |
|-------|--|---|
| 1.    | Name of work   | Tender for Hiring of Premises for office use of BO at <b>Surajpur Distt- Surajpur (C.G.)</b>  |
| 2.    | Cost of tender document (Non refundable)                       | ₹ 295/- ( ₹ Two hundred ninety-five only)<br>(Inclusive of GST)   |
| 3.    | Earnest Money Deposit  | ₹ 10,000/- ( ₹ Ten thousand only)   |
| 4.    | Date of sale of tender document                                | From 07.02.2024 to 28.02.2024 between 1100 Hrs. and 1500 Hrs. on week days (excluding Holidays, all Saturdays and all Sundays) from the above office on payment of non refundable tender cost by Demand Draft/Pay Order in favor of ' <b>Life Insurance Corporation of India</b> ' payable at <b>Shahdol</b> or <b>in cash at</b> Cash Counter in Divisional Office, Shahdol. |
| 5.    | Last Date & Time of receiving / submission of tender document. | 28.02.2024 up to 1500 Hrs.  |
| 6.    | Date & Time of opening of Technical Bids                       | 28.02.2024 at 1600 Hrs.   |
| 7.    | Date & Time of opening of Financial Bids.                      | Shall be intimated to the qualifying bidders.   |
| 8.    | Time Limit for handing over possession of the premises.        | Within 30 days from the date of issue of acceptance letter.   |
| 9.    | Lease period / Contract period                                 | As mentioned in the terms and conditions of the contract.   |
| 10.   | Notice period for Termination of contract.                     | 4 (Four) months on either side.   |
| 11.   | Validity of tender   | 3 (Three) months from the date of opening of Technical Bid.   |

**Date: 05.02.2024**

**Signature of Officer (In – charge)**